

Waterbury Select Board, Trustees, and Library Commissioners
Joint Meeting
May 14, 2012
Main Street Fire Station

Present: J. Grenier, Chair; R. Ellis, C. Nordle, C. Viens, and K. Miller, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; H. Grenier, A. Durkin, M. Luce, F. Chaffee, and M. Rivera, Library Commissioners; M. Kasamatsu, Library Director; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Tuscany Public Works Director; C. Palermo, Waterbury Historical Society; Jan Gendreau; K. Fountain, Waterbury Record; A. Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

The meeting was called to order at 5:30pm.

All Boards had previously been asked to develop their top five priorities for the location of new facilities in an effort to come to some agreement. P. H. Flanders went through the Trustees priorities, as follows:

1. Safe from flooding by design or location
2. Municipal Office and Police Station must be integral for Management and oversight of operation and with safe entrance and egress from normal citizen traffic
3. Maximize the efficiencies of co-location in construction and operation, and utilize district energy system if practical now or in the future
4. The municipal complex be located near or within the downtown business district
5. Green building design

The Select Board met last week and came up with their priorities, as follows:

1. Co-location of functions
2. Minimize costs
3. Room for expansion
4. Options at the Stanley Hall site
5. Green building design

The Library Commissioners indicated that the basic assumptions were co-location and municipal water/sewer, and listed their priorities as follows:

1. First floor location for accessibility and interior "line of sight" for economic staffing
2. Parking for 50 cars with understanding that additional spaces could be used on nights and weekends
3. Energy efficiency, low maintenance and natural light.
4. Community Room capacity to seat a minimum of 100 people
5. Green space outside area for programming and reading activities.

C. Palermo shared thoughts from the Waterbury Historical Society, as caretakers Waterbury's history. Their priorities are:

1. Flood control
2. Multiple municipal functions
3. Square footage
4. Climate control
5. Central location/parking

Page 2
May 14, 2012

C. Palermo indicated that the Historical Society has limited funds and asked that the Town take ownership of the Town's history.

The broad consensus of all Boards was for the Stanley Hall site, to move forward exploring this option and do an exhaustive investigation of all options on that site. R. Ellis is in the process of setting up a meeting with BGS to talk about the Town's interest in the property.

It was suggested that the three Boards meet every couple of weeks to keep the project moving forward. The next meeting will be on Tuesday May 29, 2012 at 5:30pm at a place to be determined.

At 6:35pm, the Trustees and Library Commissioners adjourned.

Chelsea Public School has requested the use of Hope Davey Pavilion on either June 12th or 13th for their year-end picnic, with waiver of fee. K. Miller made a motion to approve the request with waiver of fee. The motion was seconded by C. Nordle and passed unanimously.

R. Ellis has been working on an organizational chart for positions for which the Town is applying for grants, and has drafted job descriptions. A discussion will follow at the next meeting.

W. Shepeluk updated the Board on an accident involving a Town truck. The driver was not seriously injured but is not yet back to work. The damage to the truck was significant, and there was damage to the bridge on Guptil Road.

There being no further business, the meeting was adjourned at 6:50pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: May 21, 2012