

**Waterbury Select Board and Village Trustees Joint Meeting**  
**April 2, 2012**  
**Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, C. Viens and K. Miller, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; A. Tuscany, Public Works Director; S. Lotspeich, Community Planner; K. Fountain, Waterbury Record; Anne Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: Tom Murphy; Kane Smart, Planning Commission; Gary Griffith; Michael Griffith; Peg O'Neill; Roland Bergeron; Everett Coffey; Margaret and David Luce.

The meeting was called to order at 7:00pm.

Tom Murphy was present to request permission to hold the 4<sup>th</sup> Annual Comedy Festival on September 2, 2012 at Hope Davey Park. He indicated that the format would be very similar to that of last year, and that he has tried to address parking concerns. The tent will be erected either Friday night or Saturday morning. If approved, T. Murphy will notify the neighbors and offer free tickets. The Board will require the standard 3 page permit to be signed. R. Ellis made a motion to authorize the Town Manager to enter into a facility rental agreement with the Tom Murphy Comedy Festival on September 2, 2012 subject to the conditions contained in last years permit. The motion was seconded by K. Miller and passed unanimously.

R. Ellis updated that Board on the status of the EDA grant application. The program officer at EDA indicated that the application has to include a regional component in order to be competitive. S. Lotspeich has worked with Central Vermont Community Action Council to include a regional component that involves increasing the hours for a CVCAC Business Case Manager. The money to do this can come from the Town CDBG fund which is an under-utilized fund. C. Nordle made a motion that the Town utilize up to \$11,100 of available CDBG funds to provide a match on the proposed EDA Grant. The motion was seconded by R. Ellis and passed unanimously.

R. Ellis made a motion to authorize the Town Manager to sign the EDA grant application for 2 positions, the economic disaster director and a business case manager. The motion was seconded by C. Nordle and passed unanimously.

N. Howell-Sherman made a motion that the Trustees allow up to \$56,000 of UDAG monies, superseding the \$70,000 approved at a previous meeting, to support the EDA grant to hire the two positions. The motion was seconded by L. Sayah and passed unanimously.

A. Tuscany talked with the Board about Dac Rowe field repairs. It is proposed that fences and backstops be replaced and different materials are being considered. Major clean up has been done on the site. Some infields are in the process of being rebuilt. It is conceivable to return the fields to pre-flood condition by the first part of May. Between FEMA and the State, 90% of the costs will be covered. The total repairs will cost approximately \$64,000 before reimbursement. A FEMA project worksheet has been developed for this project and K. Smart updated the Board on information from FEMA in trying to use materials that would survive a flood such as break away fencing, netting, repositioning fields, etc.

A. Tuscany recommended allowing staff to continue to clean up the fields, place boulders along Winooski Street, rebuild the two damaged infields, talk with FEMA about backstops, and delay outfield fencing options at this point in time. A short term solution might be to use orange snow fence. The Board wants to be sure that no FEMA funding will be lost if improvements are made to the fields, or that the project is done in phases. Hazard mitigation funding may be available for improvements. The Board directed staff to proceed as discussed.

G. Griffith asked about the soccer field at the Ice Center, which is maintained by Capitol Soccer, and whether the Village could help clean that field.

The Planning Commission is considering amendments to the Town Zoning Regulations with regard to the regulation of subdivisions and is seeking guidance from the Select Board. K. Smart briefed the Board as to the issues as outlined in a letter to the Board dated March 26, 2012. Discussion followed. The Planning Commission has done a lot of work on a draft and it was suggested that a basic set of standards be developed fairly quickly.

The suggestion was made to reduce the number of Planning Commission from 7 to 5 so that they can more easily attain a quorum, and perhaps regulations can be adopted more quickly as interim regulations. Other options were discussed. The Planning Commission will meet and come up with a recommendation and meet again with the Boards on May 7<sup>th</sup>.

A. Tuscany gave an update on the work being done by the architect with regard to 51 South Main Street and Stanley Hall. He will have more information by April 13<sup>th</sup>. It was suggested that the public be incorporated in the decision making process.

The Trustees left the Select Board meeting at 9:05 and continued their meeting.

Acting Manager Alec Tuscany explained questions the Trustees had about a bill for telephones at the temporary police station at the recreation building submitted by Chief Feccia.

Following a brief discussion the Trustees agreed to have Chief Feccia attend the Trustees meeting on April 11<sup>th</sup> and to have completed the police reports for January, February, and March and the inventory of police equipment and to identify old equipment and that equipment that has been replaced after the flood. The President will contact Chief Feccia.

The Trustees agreed to have Joshua Howell, the new manager at the Green Mountain Coffee Roasters Café at the railroad station, attend the April meeting to discuss his request to change the Music on the Porch from Wednesday evening to Sunday Evening.

The meeting of the Trustees was adjourned at 9:25 pm

R. Ellis handed out an update on the LCTR projects and gave a brief status report. A Community Partners meeting is being planned for Thursday May 3<sup>rd</sup>. The location being considered is St. Leo's Hall.

R. Ellis distributed a summary of the 2012 operating budget and gave an explanation to Board members. There was a general discussion of budget items and the history of the CIP's, and she described some decisions that were made when the budget was developed.

Waterbury LEAP has asked the Board to sign a letter of support for a Solar Resolution to increase the number of solar sites from 40 to 80 in one year. K. Miller made a motion that the Board sign the letter of support. The motion was seconded by R. Ellis and passed unanimously.

K. Miller made a motion to approve liquor licenses for Prohibition Pig, Marsala Salsa, Hen of the Wood, and the Reservoir; and liquor and tobacco licenses for Emery's Village Market, Depot Beverage and Vitality Mart. The motion was seconded by R. Ellis and passed unanimously.

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R. Ellis made a motion to approve the minutes of the March 19, 2012 meeting. The motion was seconded by C. Viens and passed unanimously.

There being no further business, the meeting was adjourned at 9:45pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: May 7, 2012