

**Waterbury Select Board and Village Trustees Joint Meeting
Monday February 21, 2012
Main Street Fire Station**

Present: R. Ellis, Chair; J. Grenier, B. Butler, P. Clapp and K. Miller, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; W. Shepeluk, Municipal Manager; J. Pizzi, Times Argus; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Several members from FEMA and the general public.

The meeting of both Boards was called to order at 7:03pm.

LONG TERM COMMUNITY RECOVERY (LTCR)

Last Thursday was the Community Fair and 200 to 300 people attended. Art Navarro from FEMA gave a recap of the LTCR process over the past few months. Corey Nygaard explained how Waterbury was chosen for the LTCR project and described the process. They will take the results from this meeting to frame the text for the Community plan. The Community plan will contain the introduction, basic overview of all the projects, and the end will include a list of resources, and a funding resource guide. FEMA will facilitate a community partners meeting as part of the process.

R. Ellis gave a review as to how people voted on the various projects. The results were categorized by Most Important to the Community, Important to the Community and Less Important to the Community. She reviewed the projects within each category, which were listed alphabetically. The purpose of the LTCR meeting is to review each of the final sector projects and prioritize the projects, placing them into one of three categories: LTCR projects (vital), General Recovery Projects (important), and Community Interest Projects (desirable but not essential). The Boards had a discussion to prioritize projects in terms of flood recovery. The projects were prioritized on a grid taking into consideration community fair input (low, medium, or high) and member decision (of interest, important, or vital).

It was asked why the project to build a new municipal/library complex pre-supposes that the library should be included? The municipal building was destroyed by the flood, and the library was not touched by the flood. It was suggested that the two projects do not have to be done in tandem. K. Miller indicated that the idea is to build as one structure for savings and shared resources. Different sectors came forth with the same idea to co-locate these functions.

FUTURE LOCATION OF VILLAGE POLICE

R. Ellis suggested that a project worksheet be developed for the location of the police department, and also a project worksheet for 51 South Main Street. Stanley Hall is also an option for some sort of use.

A discussion was held about the issue of a town wide police department and concerns with voting as a public question versus being voted on by Australian ballot.

OVERVIEW OF CDBG AND UDAG FUNDS

The Manager distributed balance sheets for the UDAG and CDBG funds. The assets in the UDAG fund are \$1,595,203. The amount that is fairly liquid is \$684,712. The Village CDBG has assets of \$76,468, all of which is liquid. Town CDBG fund has assets of \$507,202, of which \$135,452 is liquid. Available money in all three funds totals approximately \$900,000.

These funds are restricted in their use. Future CDBG funds may become available so it will be important to get someone with expertise to manage and administer these funds.

Eileen Peltier of CVCLT discussed requesting funding in the form of a grant for a housing needs assessment for Washington County, with a focus on Waterbury, Barre, and Montpelier. The goal of the assessment is to profile housing needs, identify areas of opportunity, and provide important context for understanding housing needs. P. Clapp made a motion to allocate \$2,500 from the Town CDBG fund for the CVCLT housing study. The motion was seconded by J. Grenier and passed by those present. L. Sayah made a motion to allocate \$2,500 from the Village CDBG fund for the CVCLT housing study. The motion was seconded by N. Howell-Sherman and passed unanimously.

EDA GRANT APPLICATION

Carol Miller drafted the first part of the application, and Bill Apao will help with the application. The Board had hoped to apply for three positions, but it has been recommended to streamline the application to apply for funding of a long term economic recovery director. B. Apao and S. Lotspeich gave an update on the application process. There will be a local match so that funding will have to be determined. A discussion was held about having his position report to W. Shepeluk. The budget for the grant application needs to be developed.

TOWN CLERK'S BUSINESS

Jack Carter, on behalf of the Stowe Street Arts Festival submitted a request to close Stowe Street from Main to Railroad and Union Streets, as well as Bidwell Lane to the exit of the TDBank parking lot from 10:00am Friday July 13th to 5:30pm on Saturday July 14th. J. Grenier made a motion to approve the request, with the stipulations that the police and fire department be notified. The motion was seconded by K. Miller and passed by those present.

It was decided to advertise vacancies on appointed committees and run an advertisement in the Waterbury Record, with applications due March 30th.

P. Clapp made a motion to approve liquor licenses for Sunflower Natural Foods, Jimmz Pizza and Cabot Foods; and the liquor and tobacco license for Brockton Corporation (Shaw's). The motion was seconded by K. Miller and passed by those present.

There being no further business, the meeting of both Boards adjourned at 9:50pm.

Respectfully Submitted,

Carla Lawrence

Approved on March 5, 2012