

**Waterbury Select Board Meeting  
January 30, 2012  
Main Street Fire Station**

Present: J. Grenier, Acting Chair, R. Ellis, B. Butler, P. Clapp and K. Miller, Select Board; W. Shepeluk, Municipal Manager; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; J. Pizzi, Times Argus; and C. Lawrence, Town Clerk.

Public: L. Sayah, Carl Morrissey.

The meeting was called to order at 7:05pm.

**FEMA LCTR UPDATE**

J. Grenier gave an update on the work of the infrastructure group, and said they are making good progress. P. Clapp indicated that the recreation group has no update. There is a public meeting on February 15<sup>th</sup>, for the public to give input to the ideas the groups have developed. K. Miller gave an update on the tour of three buildings at the State Complex last week.

**LIQUOR LICENSES**

B. Butler made a motion to approve liquor licenses for Best Western and Zachary's Pizza. The motion was seconded by K. Miller and passed by those present.

**FY12 BUDGET**

W. Shepeluk distributed a draft of the budget for 2012. A discussion followed as to how much fund balance to carry into 2012, and previous year's philosophies. Transferring money from the tax stabilization fund was also considered. The balance as of December 31, 2011 was \$792,000. It was discussed that flood related expenses be spread out over five years if the amount is significant. It was suggested that the old CIP fund #30 be used for paving projects.

Expenses paid in 2011 and those budgeted to be paid in 2012 total \$434,919 for the May and August weather events. Adding in the estimated \$100,000 cost for tax abatements increases the total to about \$535,000. Insurance proceeds and FEMA reimbursements budgeted total \$226,222. The budget income for FEMA is conservative.

Placing the costs for the police department in the budget was discussed, and at what point to start funding (June or September). The amount to fund from September would be \$120,000.

Other suggestions were considered to try to lower the tax rate including:

- Use fund 30 (\$118,000) for paving CIP
- Transfer only \$92,000 from the highway operating to paving CIP
- No tennis court improvements
- Police department article will cost \$120,000 for four months
- Transfer \$100,000 from tax stabilization fund
- Flood – spread money borrowed over 5 years \$310,000
- Tandem dump truck – borrow \$70,000?

W. Shepeluk left the meeting briefly to work these suggestions into the budget.

**ECONOMIC DEVELOPMENT AGENCY (EDA) GRANT FOR DISASTER RELIEF**

Congress has designated funds to be available for flood affected communities nationally. Applications that are submitted early have a better chance of approval. This money is often used to fund a recovery officer would be focused on the economic development. It was suggested that the Town and Village of Waterbury apply for a grant writer and a marketing officer to rebrand

and help businesses to use the branding to stay alive. The application can be submitted by the municipality or by a non-profit. The application will take a professional grant writer to complete. It would be worth spending money to hire a grant writer. The local match is 50%, but the matches can go up. It might be possible to use CDBG money for the local match. The next step would be to find a grant writer.

**FY12 BUDGET (con'td)**

More discussion was held with regard to the municipal office co-location with library and police department. K. Miller will get in touch with Steve Roy. She will contact him and ask if he will get involved with the Community Planning group.

The Manager informed the Board that the Vactor truck proposed for inter-municipal use can be available to Waterbury for \$7,800. The Board agreed to include that amount in the budget.

The Snowmobile club would like to use a short stretch of Ring Road. B. Butler made a motion that the Town allow the use of a portion of Ring Road for one year for snow travelling. The motion was seconded by P. Clapp and passed unanimously.

The paving and highway infrastructure budgets were reviewed with the changes suggested above. The revised budget showed a tax rate of 34 cents which was the same as last year. More discussion followed about the philosophy for 2012. If the police department passes, the rate will be 36 cents.

P. Clapp made a motion to approve the budget as presented at 9:22pm on January 30, 2012 with the borrowing line to be adjusted to make the tax rate 36 cents with the police budget included, or 34 cents without the inclusion of the police budget. The motion was seconded by R. Ellis and passed unanimously.

**ANNUAL MEETING WARNING**

The warning for the Annual Meeting was reviewed. R. Ellis made a motion to place the Senior Center as a special article, versus in the budget. The motion was seconded by P. Clapp and passed by a vote of 4 to 1.

R. Ellis gave the Board an update on the Legislative Re-apportionment. Waterbury is proposed to be in a 2 seat district with Bolton and Huntington.

R. Ellis made a motion to approve the Town of Waterbury Warning for the Annual Meeting on March 6, 2012. The motion was seconded by K. Miller and passed unanimously.

There being no further business, the meeting was adjourned at 10:20pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: February 6, 2012