

**Waterbury Select Board Meeting
January 16, 2012
Main Street Fire Station**

Present: J. Grenier, Acting Chair; R. Ellis, B. Butler, P. Clapp, and K. Miller, Select Board; A. Imhoff, ORCA Media; J. Pizzi, Times Argus; K. Fountain, Waterbury Record; W. Shepeluk, Municipal Manager; Laura Marvin, Recreation Director; A. Tuscany, Public Works Director; and C. Lawrence, Town Clerk.

Public: Bruce Humphrey, Charles and Sarah Duffy; Gina Callan, Melissa Coviello, Herschel Murry, and Peg O'Neill.

The meeting was called to order at 7:00pm.

PUBLIC

The Duffy's were present to discuss a concern they had with the summer recreation program. A sign was placed around their son's neck by a counselor with the verbiage 'no fake crying, no screaming, or else it's a strike'. They were extremely upset. The Manager indicated that he had spoken with the Duffy's at the time it happened and the issue has been addressed with staff, and apologies were offered.

SUMMER RECREATION REVIEW OF 2011 and PREVIEW OF 2012

L. Marvin was present to give a summary of the 2011 recreation season. She stated it would be ideal to keep the program at the Scout Hall, as it is in close proximity to the pool and fields. A camper and parent survey was done at the end of the summer however the results have not yet been distributed. L. Marvin indicated that the attendance options were overwhelming. She recommended a minimum of two-week sessions. A discussion followed about offering one-week sessions and discontinuing the 2 or 3 day per week option. There was a discussion on field trips and associated costs, mini camps and transportation issues. It was discussed that the mini-camp should offer their program on site or provide transportation to more fully integrate the mini-camp with the day camp program. The board directed staff to offer one week sessions (\$100 per week or \$150 with field trip) and only schedule mini-camps if transportation is provided by either the town or the mini-camp personnel. P. Clapp suggested that there are other mini-camp opportunities locally.

The use of Anderson field playground while the recreation program is in session was discussed. Members of the public expressed desire to have the public park open and challenged whether or not there was ever a policy excluding public use. A majority of the Board felt the playground should be open to the public. L. Marvin asked what her rights are as Director, what the boundaries are, and how sharing of the playground would work logistically. It was recommended that the building be off limits to the public while the day camp is in session. Rules will have to be established that will apply to all that use the playground.

FY 2012 RECREATION BUDGET

W. Shepeluk distributed the proposed budget for 2012 and gave an explanation of the operating budget. There is a concern about how the loss of employees at the State Complex will affect day camp enrollment. A discussion about the part time program coordinator ensued.

The location of the recreation program was discussed, as the police are located at the Scout Hall. It is desirable to hold the program at the building and find a new location for the police department.

The recreation committee was present to discuss some recommendations. A. Tuscany updated the board on the status of tennis courts and costs to repair and maintain the courts (estimated at \$40,000). The pool director requested work on the bathhouse, which is estimated at \$5,300. There are issues with the pool interface between the pavement and fiberglass for which solutions are being researched.

The recreation committee presented a list of priorities. The pool was their primary concern. They would like the Town to purchase a groomer to groom some trails at Dac Rowe for cross country skiing at an estimated cost of \$2,500. Dac Rowe fields are a priority including backstops and dugouts. Fencing was also discussed. Usually the fields are ready to be used by May 1st. It is possible they could be ready this spring, depending on the weather.

The skate park was discussed, and the effect of the park on the basketball area. There are skate board elements on the court. The recreation committee will research whether this is an issue.

FEMA LONG TERM PLANNING UPDATE

J. Grenier mentioned that there is a LTCR Group Champions meeting on Wednesday evening at 7:00pm. There have been a lot of projects discussed that include the Municipal office, library, arts center, recreation, bike paths, etc., which will take effort from the public.

MUNICIPAL BUILDING UPDATE

Steve Roy of Wiemann Lamphere has been asked to explore options, such as combining Municipal services for efficiencies (police, library). The scope of services includes studying the existing site, the library site, or Stanley Hall.

W. Shepeluk distributed more budget information, showing a worse case scenario. Preliminary information shows that there will be a tax increase in 2012.

TOWN CLERK ITEMS

W. Shepeluk presented a capital improvement note for the purchase of the Gibb's property which was authorized by voters in 2011. P. Clapp made a motion to authorize the borrowing of \$50,000 at 1.75% from People's United Bank. The motion was seconded by R. Ellis and passed unanimously.

B. Butler made a motion to approve liquor and tobacco licenses for Champlain Farms, Fastop and the Village Market. The motion was seconded by P. Clapp and passed unanimously.

K. Miller made a motion to approve the minutes of the December 19th, 2011 and January 9th, 2012 meetings. The motion was seconded by R. Ellis and passed unanimously.

W. Shepeluk gave an update on Duxbury Fire Contract. He and J. Grenier met with Duxbury Select Board and the Duxbury Select Board indicated that they would like the contract to reflect the actual numbers through 12/31. Duxbury will pay the Town \$101,050 in 2012. R. Ellis made a motion to approve the fire protection contract with Duxbury in which they agree to pay \$101,050 for the period April 1, 2012 through March 31, 2013. The motion was seconded by K. Miller and passed unanimously.

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P. Clapp made a motion to move into Executive session at 9:40pm to discuss a contract. The motion was seconded by K. Miller and passed unanimously.

The Board came out of Executive Session at 10:06pm. P. Clapp made a motion to authorize the Municipal Manager to sign a contract with KSE for \$3,500 per month for the months of January and February. The motion was seconded by K. Miller. KSE will be listening to the administration and the legislature and providing information to the town to help Waterbury achieve its goal relative to the state complex. The motion passed unanimously.

Concerning the trash bill from Myers Container Services for flood debris removal, K. Miller made a motion to authorize B. Butler and the Municipal Manager to sign a mutual release with Myers if the terms are agreeable to them. P. Clapp seconded the motion and it was approved unanimously.

There being no further business, the meeting was adjourned at 10:08pm.

Respectfully submitted,

Carla Lawrence

Approved on: January 23, 2012