

**Waterbury Select Board and Village Trustees Joint Meeting
Monday December 5, 2011
Main Street Fire Station**

Present: R. Ellis, Chair; J. Grenier, B. Butler, and K. Miller, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; S. Lotspeich, Community Planner; W. Shepeluk, Municipal Manager; J. Pizzi, Times Argus; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Gunner McCain, Central Vermont Regional Planning Commission Representative; Carl Morrison, FEMA; Jeanne Kirby, RW; Duncan McDougall, LEAP.

The meeting of the Boards was called to order at 7:02pm.

PROPOSED CONSOLIDATION OF THE CVRPC AND CVEDC

G. McCain has been on a committee studying the proposed consolidation of CVRPC and CVEDC and is in favor of the concept. The final vote will be in the near future and he asked for the guidance of the Board. The organizational structure will need to be developed. B. Butler made a motion to advise G. McCain to vote in favor of merging the two entities. The motion was seconded by K. Miller and approved by those present.

LEAP – FY12 BUDGET REQUEST

D. McDougall updated the Boards on the activities of LEAP over the past year. LEAP has requested \$2,500 from the Town in the past, and is requesting the same amount again this year.

REPORT ON LONG-TERM COMMUNITY RECOVERY

The second meeting will be held on December 15th. The goal is to get large public participation. The State will do an afternoon State-led listening session, and the evening will be a FEMA session. It is important to choose group leaders that can lead six different sectors. R. Ellis has submitted an Op-Ed piece to the Waterbury Record about the long-term community planning process.

HAZARD MITIGATION GRANT PROGRAM

S. Lotspeich has been working on a hazard mitigation grant plan. He described the program. The whole grant application is due on January 20th with letter of intent by December 20th. A discussion was held as to what type of projects would be eligible.

MUNICIPAL OFFICE UPDATE

S. Roy will be here at 8:00am Wednesday morning to talk about future municipal staffing needs/space and move the process along. DEW has also looked at the building, and a variety of options can be considered.

STATE OFFICE COMPLEX

P. H. Flanders attended the second meeting of the State Office Complex Advisory Board on November 29, 2011. Jeb Spaulding assured the group that there would be more employees in Central Vermont than there was before. The Governor feels employees should be in the 'Capital Area'. Most groups that submitted an RFI suggested a mixed use. The Governor will make a recommendation to the Legislature. The next meeting is on December 9th. It is unlikely any employees will return within 2 years.

W. Shepeluk drafted a letter to the state in response to the RFI proposals. The letter is in support of the David Burley response that proposes to bring all of the State employees back. B. Butler made a motion to authorize R. Ellis to sign the letter dated December 5th to The Honorable Jeb Spaulding regarding the State complex redevelopment. The motion was seconded by K. Miller and passed by all. N. Howell-Sherman made a like motion to authorize the Village President to sign the letter. The motion was seconded by L. Sayah and passed unanimously.

A business survey was developed in early November. Out of 216 surveys sent out, 91 were returned. N. Howell-Sherman reviewed some of the results of the survey. They are looking for more participation by the end of the week in an effort to determine the affect of the loss of state employees.

REPORT ON FLOOD ZONING BYLAWS

A meeting was held last Tuesday. R. Ellis gave a brief review of the meeting. A group is working on clarifying some of the regulations.

There is an opportunity to apply for a federal byway program under which the Town of Stowe is taking the lead. J. Grenier made a motion to authorize R. Ellis sign the letter written to Tom Jackman in support for the Cady Hill Forest Conservation Project and the Green Mountain Byway's application for a National Scenic Byways grant in the amount of \$100,000. The motion was seconded by K. Miller and passed by those present.

BUDGET – FY2012

W. Shepeluk is in the process of working on the budget. The flood at Dac Rowe fields destroyed the fences, backstops, and some other materials. The Town has received two estimates to replace the materials, which are in the \$40 to \$45K range. It was discussed as to whether the fencing should be replaced. The Board will take it under consideration.

TOWN ITEMS

B. Butler has drafted a letter to Attorney General Sorrel with regard to the Myers trash bill. K. Miller made a motion to authorize B. Butler to sign the letter to The Honorable William Sorrell in regards to the Myer bill. The motion was seconded by J. Grenier and passed by those present.

R. Ellis mentioned that there is a site walk on December 6th at 2:00pm at Juniper's Fare for the North Moretown traffic study.

The Board will reschedule their January meetings to 2nd and 4th Monday of the month.

B. Butler made a motion to approve the minutes of the November 21, 2011 meeting. The motion was seconded by J. Grenier and passed by those present.

L. Sayah made a motion to approve the minutes of the November 21, 2011 meeting. The motion was seconded by N. Howell-Sherman and passed unanimously.

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TRUSTEES BUSINESS

Earlier in the day, the Water Commissioners met and approved a planning advance for the WWTP phosphorus removal. L. Sayah made a motion to authorize the Village to increase the VT/EPA Revolving Loan for Project RF1-108 by \$107,000 to include pilot testing of the ballasted flocculation process called CoMag and conduct a preliminary engineering study to compare the CoMag process to tertiary filters. The motion was seconded by N. Howell-Sherman and passed unanimously.

L. Sayah made a motion to authorize the Municipal Manager to sign the Application for Amendment to the Existing Engineering Planning Advance for \$107,000. The motion was seconded by N. Howell-Sherman and passed unanimously.

There being no further business, the meeting of both Boards was adjourned at 9:29pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on December 19, 2011