

Joint Select Board and Village Trustees Meeting
November 21, 2011
Main Street Fire Station

Present: R. Ellis, Chair; J. Grenier, P. Clapp, and K. Miller, Select Board; P.H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; S. Lotspeich, Community Planner; W. Shepeluk, Municipal Manager; R. McMahon, ORCA Media; K. Fountain, Waterbury Record; J. Pizzi, Times Argus; and C. Lawrence, Town Clerk.

The meeting of both Boards was called to order at 7:00pm.

INTERIM FLOOD PLAIN ZONING BYLAW

For properties that have been substantially damaged, this bylaw would allow permits to go before the Zoning Administrator for approval versus the DRB, thereby expediting the review. S. Lotspeich gave an explanation of the process and indicated it would help a handful of people. J. Grenier made a motion on behalf of the Select Board to approve the Interim Flood Hazard Area Bylaw dated November 21, 2011 to expire April 30, 2012. The motion was seconded by K. Miller and passed by those present. On behalf of the Trustees, N. Howell-Sherman made a like motion. The motion was seconded by L. Sayah and passed unanimously.

STATE OFFICE COMPLEX

P. H. Flanders indicated that the first meeting of the State Advisory Committee was held on November 8, 2011. The committee's purpose is to collect information to go to the Governor. He gave a synopsis of the meeting.

A letter was drafted on a flood mitigation evaluation of the Bolton Falls Dam. The Dam is of concern in light of redeveloping businesses, residences and the state's office complex. P. Clapp made a Motion to authorize R. Ellis to sign the letter dated November 21, 2011. The motion was seconded by J. Grenier and passed by those present. N. Howell-Sherman made a motion to authorize P. H. Flanders to sign the letter concerning flood mitigation at Bolton Falls Dam. The motion was seconded by L. Sayah and passed unanimously.

The state has requested RFI's on the property. J. Grenier gave an update on the status of the RFI's. RFP's have also been requested and one will be chosen by January 3rd. W. Shepeluk indicated that the key is to bring the State employees back to the complex, otherwise it will be a long time before the private sector develops the property.

FEMA LONG TERM RECOVERY

Several members of FEMA were present to discuss FEMA long term recovery, emergency support function #14. Several members of ReBuild Waterbury were also present.

Denise Gilliam spoke about long term community recovery. The group works with the community as a whole. They do not offer direct financial assistance, but provide technical assistance, build community capacity and organize partnership support. Only three communities in the State are receiving this type of help and Waterbury is among them primarily due to concerns about the economic impact of the issues surrounding the state complex. They have some capacity for grant research to help get projects funded. Projects might include senior housing projects, low income housing, and multiuse facilities.

They help communities address pre-existing conditions, not just direct impacts from the disaster. It is important to look at holistic recovery of the community.

They are looking for the approval of the Boards to move ahead, and will need a steering committee appointed to help work through the process. They can coordinate with the groups that are already working on the recovery effort.

P. Clapp made a motion to accept the assistance of FEMA for long term community recovery planning. The motion was seconded by K. Miller and passed by those present. N. Howell-Sherman made a motion on behalf of the Trustees to accept the long term recovery assistance from FEMA. The motion was seconded by L. Sayah and passed unanimously.

The next step is to appoint a steering committee. Member can be drawn from committees that have worked on planning in the past. The group is based in Burlington, but was invited to share space with ReBuild Waterbury at St. Leo's Parrish Hall. The steering committee might be apprised of a member each from the Select Board, Trustees, Planning Commission, LEAP, Waterbury in Motion, RW, RBW, CVCLT, Town Planner, Public Works Director, State of Vermont, Conservation Commission, Historic Society, Library, Recreation, Schools, someone from business sector, and maybe others. The steering committee will meet with the FEMA group next Monday November 28th at 6:30pm.

Green Mountain media showed a preview of the documentary that they have developed as a fundraising piece for ReBuild Waterbury.

MUNICIPAL OFFICE UPDATE

An architectural firm is working on a site plan and is also looking at future options, and DEW is working on a cost estimate to rebuild the building as is, but code compliant (needed for insurance company).

WHALLEY PARK – Hazard Mitigation Grant Program

The Town is working on putting together a grant application. A Hazard Mitigation Plan needs to be developed, and a Phase 1 Environmental site investigation needs to be done.

BUDGET ITEMS

W. Shepeluk presented a recommendation for the health insurance plan for 2012. The recommendation is to offer a plan from MVP, as CIGNA has left the small group market in Vermont. The plan has a \$2,500 single deductible and a \$5,000 family deductible. He then explained the embedded deductible, and recommended contributing one-half of the deductible into an HSA for the employees. The cost is lower than the previous year. It was discussed whether or not to also offer an indemnity plan. A Health Reimbursement Account was suggested in lieu of the Health Savings Account.

J. Grenier made a motion to approve the two plans recommended by the Manager for health insurance in 2012. The motion was seconded by K. Miller and passed by those present.

N. Howell Sherman made a like motion on behalf of the Village Trustees for Village employees. The motion was seconded by L. Sayah and passed unanimously.

The concept of a Town-wide police department was discussed. The budget could include the cost, and would be up for a floor discussion and vote at Town meeting. Discussion followed as to timing and public perception. R. Ellis reviewed a proposal with hours and coverage, costs, personnel and transition.

TOWN ITEMS

P. Clapp made a motion to authorize the chair to sign a letter to Vermont Housing & Conservation Board in support of Stowe Land Trust's mountain bike grant request. The motion was seconded by J. Grenier and passed by those present.

P. Clapp made a motion to authorize the Select Board Chair to sign a letter to State asking if the Town/Village can use complex for Fourth of July activities. The motion was seconded by K. Miller and passed by those present. L. Sayah made a like motion for on behalf of the Trustees. The motion was seconded by N. Howell-Sherman and passed unanimously.

P. Clapp made a motion to authorize Chair to sign a letter to the Act 250 District Environmental Commission regarding the bike path at Duxbury Farm. The motion was seconded by J. Grenier and passed by those present.

P. Clapp made a motion to approve a loan document for the highway loader in the amount of \$72,000 for one year at an interest rate of 2.25%. The motion was seconded by K. Miller and passed by those present.

CLERK'S ITEMS

K. Miller made a motion to approve the minutes of the November 7, 2011 meeting. The motion was seconded by J. Grenier and passed by those present.

N. Howell-Sherman made a motion to approve the Trustees minutes of the November 9, 2011 meeting. The motion was seconded by L. Sayah and passed unanimously.

At 10:05pm, K. Miller made a motion to move into Executive Session to discuss a contract. The motion was seconded J. Grenier and passed by those present. N. Howell-Sherman made a like motion on behalf of the Trustees. The motion was seconded by L. Sayah and passed unanimously. The Board came out of Executive Session at 10:35pm.

K. Miller made a motion to authorize the Municipal Manager to negotiate with KSE partners for up to six months of advocacy services. The motion was seconded by J. Grenier and passed by those present.

There being no further business, the meeting was adjourned at 10:45pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved: December 5, 2011