

**Waterbury Select Board Meeting  
October 3, 2011  
Thatcher Brook Primary School Temporary Municipal Office**

Present: R. Ellis, Chair; K. Miller, J. Grenier, P. Clapp and B. Butler, Select Board; N. Howell-Sherman, Trustee; W. Shepeluk, Municipal Manager; L. Marvin, Recreation Director; D. Van Susteren, Stowe Reporter; and C. Lawrence, Town Clerk.

Public: Gena Callan, D. Bilodeau, and M. Coviello.

The meeting was called to order at 7:03p.m.

G. Callan was present to request that the playground at Anderson Park be available for public use while the Recreation Program is in session. She loves using the park as it is very safe and close to the pool. She was asked to leave the playground this past summer. D. Bilodeau stated that her daughter is a lifeguard at the pool and was asked by several parents why they could not use the playground. M. Coviello lives near the playground and was also asked to leave. It was asked what the rationale is for not allowing people to use the playground while the Recreation Program is in session.

W. Shepeluk stated that the Director did as she was instructed and that it is practice that the playground is closed to the public during the Recreation Program. It is a practice that has been in place for years, however was not followed through with in the previous couple of years. The playground is in very close proximity to the building and there are safety concerns. It is ultimately a Board decision whether to continue this practice.

L. Marvin shared her concerns. The playground is an integral part of the Recreation Program and her responsibilities are to the children and her staff, which would be compromised if she had to monitor other people at the playground. It was suggested that some sort of compromise be reached, or some set of rules, so that other people can use the playground. She expressed concerns about any compromise in terms of boundaries for the buildings and facilities. The Board stated that it would be helpful to know policies of other communities and deferred making a decision to a later date.

The temporary Municipal Office will be relocating to the fire station when FEMA winds down. There is a Memorandum of Understanding with FEMA to use the facility through October 5<sup>th</sup>, with an option to renew for up to 30 days.

Pilgrim Partnership has offered to install air conditioning in the conference area at the fire station. The Select Board was very appreciative and accepted the offer. B. Butler made a motion to thank Pilgrim Partnership for their generous offer. The motion was seconded by J. Grenier and passed unanimously.

Clare Rock has accepted the appointment as Zoning Administrator and will start on October 24<sup>th</sup>. She will work 24 hours per week plus meetings and has agreed to this schedule through the end of the year. The tax and utility billing clerk position is still vacant, and has not yet been advertised.

ReBuild Waterbury is looking for space to operate. A possibility would be to cohabitate with the Municipal Office at the fire station. The Town will be loaning RBW up to \$100,000 from the CDBG fund and a loan agreement can be entered into at any time.

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W. Shepeluk indicated that the Town and Village are complying with the FEMA process to account for all flood related expenses. S. Lotspeich and A. Schnarr will be attending a Mitigation Grant Workshop on Tuesday October 4<sup>th</sup> and will hopefully glean information on who is eligible for grants. W. Shepeluk will be meeting with the VLCT PACIF people to review insurance coverage, which pertains mostly to Village properties.

Long term community planning was discussed, in particular affordable housing and the municipal office. There is no update from FEMA yet as to whether Waterbury will be a chosen town. The parcel of land behind TBPS was discussed for feasibility for either the municipal office or affordable housing. A discussion was held as to how much space will be required for the municipal office. B. Butler will ask J. Greene for a rough estimate based on 12 employees.

Dunkiel Saunders will be putting together an economic study on the affects of the loss of the State Complex. J. Grenier made a motion to authorize the Manager to sign the representation letter for Dunkiel Saunders dated October 3, 2011. The motion was seconded by K. Miller and approved by all.

Owners of property affected by the flood have started submitting requests for tax abatement. If taxes are abated, the Town will still have to pay the educational tax. A Board of Abatement meeting was scheduled for Wednesday October 26<sup>th</sup> at 7:00p.m. at the TBPS library.

W. Shepeluk distributed a CIP budget update and the budget for 2011. A brief discussion was held. The Highway Department rented an excavator with a roadside mower and trailer this past summer for \$11,500 which can be applied towards the purchase price. Staff recommends purchasing the excavator and trailer. The balance would have to be paid in full this year, which would be done without voter approval. Another option would be to continue to rent the equipment through March, and then 75% of the rental costs would be applied to the purchase price. The Board could then budget for the remaining payoff. P. Clapp made a motion to authorize the Town to rent the equipment through March of 2012 at \$1,925 per month. The motion was seconded by J. Grenier and passed unanimously.

J. Grenier made a motion to approve the minutes of the September 26, 2011 meeting. The motion was seconded by P. Clapp and passed unanimously.

There being no further business, the meeting was adjourned at 9:20p.m.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: October 3, 2011