

**Waterbury Select Board Meeting**  
**September 19, 2011**  
**Thatcher Brook Primary School Library**

Present: R. Ellis, Chair; K. Miller, J. Grenier and B. Butler, Select Board; N. Howell-Sherman, Trustee; W. Shepeluk, Municipal Manager; J. Pizzi, Times Argus; and C. Lawrence, Town Clerk.

See attached list of additional attendees.

The meeting was called to order at 6:40p.m.

Terry Wood and Curtis Hanzel, FEMA Voluntary Agency Liaisons were present to have a conversation about how volunteer groups can work together to be more effective and efficient. C. Hanzel gave a power point presentation of the recovery process and stated that there is a need for a long term recovery group for Waterbury. A system needs to be organized to help people in a timely and efficient way, share the work load and manage resources. He indicated that there is a wealth of resources available through the National Organization Active in Disasters (VOAD).

He then reviewed the long term recovery committee core functions, which include Finance, Case Management, Community Assessment, Crisis Counseling, Construction Coordination and Volunteer Coordination. A lengthy discussion followed as to how the process can work for Waterbury, and what type of organizational structure should be formed. The next portion of the meeting was spent discussing the formation of a steering committee under RW and developing a flow chart which included the areas of Fundraising, Volunteer Coordinator/Project Management, Construction Management and Case Management.

The Blue Paddle Bistro in South Hero has submitted a permit to cater an event on October 1, 2011 from 3:30pm to 9:30pm at 206 Perry Lea Road for approximately 105 people. B. Butler made a motion to approve the request. The motion was seconded by J. Grenier and approved by those present.

A group of downtown businesses, led by Jack Carter, has requested that Stowe Street be closed on October 8, 2011 from 10:00a.m. to 4:00p.m. A family friendly event with music will be held for community spirit. K. Miller made a motion to approve the request. The motion was seconded by B. Butler and approved by those present.

Geoff Hand was present and a discussion was held about the Town's interest in the future of the State Complex and what lobbying efforts can be made. A meeting will be held to brainstorm about what will be important for the State to include in its RFP to redevelop the complex. He suggested that the Town and Village also engage traditional lobbying firms to lobby in Montpelier. He offered to assist RW pro bono for the legal work related to instituting Rebuild Waterbury.

Page 2  
September 19, 2011

B. Butler made a motion to approve the minutes of the August 29<sup>th</sup>, September 8<sup>th</sup>, September 12<sup>th</sup>, September 13<sup>th</sup>, and September 14<sup>th</sup> meetings. The motion was seconded by J. Grenier and approved by those present.

The status of the Municipal Building and where the staff will move next was discussed. B. Butler made a motion to direct the Municipal Manager to move the Municipal Office to the Main Street Fire Station, as soon as practical, for an undetermined amount of time. The motion was seconded by K. Miller and approved by those present.

There being no further business, the meeting was adjourned at 9:30p.m.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: September 26, 2011