

**Joint Meeting of the Waterbury Select Board and Village Trustees
September 12, 2011
Thatcher Brook Primary School**

Present: R. Ellis, Chair; K. Miller, J. Grenier, and B. Butler, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; W. Shepeluk, Municipal Manager; M.K. Monley, RW; D. Schneider, TBPS; R. Pfeiffer, State of Vermont; S. Lotspeich, Community Planner; C. Preston, Waterbury Record; J. Pizzi, Times Argus; and C. Lawrence, Town Clerk.

The meeting was called to order at 4:07p.m.

David Atkin attended by telephone to offer words of advice on the draft of the Local Plan for Recovery and how to move forward with a 501(c)(3) for fundraising. He explained the process that Revitalizing Waterbury could follow as the parent corporation and made a few comments about IRS rules relating to accepting and distribution donations.

R. Pfeiffer, who works for the Agency of Natural Resources in flood plain management, was present to brief the Boards on flood hazard related items. She described that there are levels of zoning requirements based on the amount of flood damage, and that there are several affected properties in the historic district. She indicated that non-substantial damage will have to be tracked as well. S. Lotspeich indicated that the zoning data base will be enhanced, and that information will be mailed to affected homeowners to give guidance.

Mobile home parks are a concern. A meeting will be held with residents, park owners, FEMA personnel and the State housing authority to determine if the homes are habitable and discuss individual assistance. The bigger question looms as to what the alternatives are, as the parks were in the flood plain.

The Municipal building is also a concern. R. Pfeiffer suggested that in replacing systems (electrical, heating), consideration should be given to mitigating future damage. It was suggested that the Trustees take a tour of the Municipal office. The Town employees need to move to a second temporary location and have looked at a couple of options in the Village.

R. Ellis drafted a Local Plan for Recovery which has 3 sections: 1) Waterbury's local emergency response; 2) immediate needs in terms of responding; and 3) non-profit platform for rebuilding Waterbury. The paper has been distributed widely in draft format to emphasize that the Town and Village need help. W. Shepeluk discussed a memo from the VT Irene Flood Relief Fund and attended a press conference. The Central Vermont Community Action Council is accepting application from small businesses and seeking donations to support grant programs.

S. Lotspeich stated the need to move ahead with the search for a Zoning Administrator. The Planning Commission is meeting later tonight and may nominate S. Lotspeich as acting ZA. A. Schnarr is willing to work during the period as a disaster related interim assistant Town Planner.

Page 2
September 12, 2001

W. Shepeluk indicated that the Village Audit needs to be approved because of ARRA related projects. There will be a joint meeting on Wednesday September 14th and Bill Yacavoni will be asked to attend.

R. Ellis has been in touch with the FEMA community relations specialist. They have two goals: 1) get people signed up for FEMA; 2) identify community needs and relay them back to headquarters. Housings needs are of great concern. D. Schneider indicated that 15% of the children at TBPS have been affected by the flood in some way. He was asked to obtain similar information from CBMS and HUH.

W. Shepeluk reviewed the loan agreement #5 for the phosphorus project, and indicated the Trustees need to submit an amendment to the State to increase the loan. L. Sayah made a motion to authorize the Village President to sign and submit the request for reimbursement. The motion was seconded by N. Howell-Sherman and approved by all.

At 5:29p.m., L. Sayah made a motion to move into Executive Session to discuss a personnel matter. The motion was seconded by N. Howell-Sherman. The Trustees came out of Executive Session at 5:37p.m. with no action taken. The meeting of the Trustees was adjourned at 5:44p.m.

A discussion was held about the current status of the volunteer coordinator efforts, including on-going items such as trash removal, food, and highways.

There being no further business, the meeting was adjourned at 6:00p.m.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on September 19, 2011