

**Waterbury Select Board and Trustees Joint Meeting
July 5, 2011**

Present: R. Ellis, Chair; B. Butler and P. Clapp, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; and C. Lawrence, Town Clerk

The Joint meeting was called to order at 7:00p.m.

VILLAGE TAX RATE

The order of business for the Trustees was to set the Village tax rate for 2011. The Manager brought the Boards attention to the Grand List form 411 and reminded them that Grand List values are as of April 1st. The proposed tax rate for the Village is 15 cents per \$100, versus 12 cents last year. He explained that in 2010, the Village used its entire fund balance from 2009 plus money from the tax stabilization fund to lower the rate. There is no fund balance to bring forward this year. A brief discussion was held with regard to anticipated income. L. Sayah made a motion to set the Village tax rate at 15 cents per \$100 of appraised value. The motion was seconded by N. Howell-Sherman and passed unanimously.

The Trustees expressed a desire to meet on Friday afternoon at 2:30p.m., and will plan to do so. The meeting on Wednesday July 13th is cancelled.

The meeting of the Trustees was adjourned at 7:15p.m.

TOWN TAX RATE

The Select Board reviewed the tax information as presented by the Manager which showed a proposed tax rate of .33848. The Manager recommended a 2011 Municipal tax rate of 34 cents per \$100 of assessed value. He reminded the Board that about 3.5 cents is for the debt service on the fire stations. The school tax rates for 2011 are \$1.3029 for Homestead and \$1.3868 for Non-Residential. A question was asked as to why the rate was rounded up to 34 cents, which causes an increase in revenue of \$10,671. A brief discussion followed. B. Butler made a motion to approve a Town tax rate of 34 cents per \$100 as recommended by the Town Manager. The motion was seconded by P. Clapp and approved by those present.

DESPAULT SALVAGE YARD

A discussion was held with regard to the Despaault salvage yard permit renewal request. S. Lotspeich has been in contact with the property owner. He and the Zoning Administrator will perform a site visit on Wednesday July 6th at 12:30p.m. and P. Clapp will attend. The main goal will be to look at the conditions of approval on the 2008 permit. He reviewed the conditions of approval with the Board. The State will be sending a letter which addresses any remaining issues, and feel the site is in compliance. A concern was expressed about the quantity of tires on the property and how they would be disposed of, and any potential flood plain issues. S. Lotspeich will also follow up on any outstanding Act 250 issues. R. Ellis reviewed the state statutes which require consideration of the nature and development of surrounding properties, proximity of public buildings, and whether there are any public health safety issues (i.e. is it a public nuisance). There are additional regulations at the State level.

TOWN PLANNER ITEMS

S. Lotspeich distributed Town Planner's annual work plan, which was prepared as of April 21, 2011. He gave a quick update on the projects contained in the work plan. The Municipal Plan update has become the priority of the Planning Commission. Downtown designation is up for renewal this fall, and the Municipal Plan must be approved by the CVRPC prior to the renewal. CVRPC may be able to re-approve the current plan while the Planning Commission works on the revised plan.

The Planning Commission will be working on subdivision regulations and zoning regulations to develop unified regulations.

The Planner received a letter from FEMA dated July 1, 2011 relating to the revised preliminary digital flood insurance rate map (DFIRM) and the map showed the revisions requested from Elm Street to Park Row.

The Planner is working on the land conversion for the proposed library in an attempt to get LWCF land conversion approval to move forward with more detailed design, and state and local permitting for the project. He reviewed the status of the park improvements near the Ice Center, the LED street lights project, and various other projects that are in process. An update was given on the E-911 addressing and mapping initiative. Notices will be included with the tax bill mailing.

SELECT BOARD ITEMS

D. McDougall was present to discuss a project by GMP and Northern Power in which a community can apply to host a wind turbine. There is no cost and the host site will receive 10% of the energy generated. He asked if the board was interested in having an application submitted on behalf of the Select Board and Waterbury LEAP. P. Clapp made a motion to authorize Waterbury LEAP to submit the application. The motion was seconded by B. Butler and approved by those present.

The Board reviewed recreation rules for the skateboard park. The plan is to have two signs at the park. P. Clapp made a motion to approve the sign language for the Waterbury Skate Park. The motion was seconded by B. Butler and approved by those present. The rules for the dog park at the Ice Center were discussed, and whether a Town office number should be called in case of problems. It will be some time before the dog park is ready for use, so it was decided to continue to consider this question. Bike park rules were also discussed. It was suggested that the signs all say "The Town and Village of Waterbury appreciate your cooperation". B. Butler moved that the language for the bike park be approved as amended. The motion was seconded by P. Clapp and approved by those present.

Cost estimates for the Loomis Hill parking lot were reviewed. The Manager recommended option #3 for a cost of \$2,750.67. This does not include the cost for the shrubs for screening and compost material. The Planner described options for shrubs. It was asked if the building of the parking lot should wait a year, and use signage only in the interim. If it remains grass, some of the same problems will continue and it may be used more if the parking lot is gravel. B. Butler made a motion to approve Option 3 of the lot design as well as the shrubbery as proposed by S. Lotspeich in the amount of \$425. The motion was seconded by P. Clapp and approved by those present.

R. Ellis updated the Board on the Route 2/100 intersection. An appeal has been made to the Moretown DRB's decision on the Dollar Store to the Environmental Court. It is possible to get interested party status for in the Act 250 application of the State Farm development. P. Clapp made a motion to authorize R. Ellis to request interested party on behalf of the Town on the State Farm development. The motion was seconded by B. Butler and approved by those present.

The merger survey ended today. Marni Martens will be printing out raw survey results and some cross tabs will be drafted.

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The 2010 grand list was appealed. The hearing officer disagreed with the Town's position to look at the last two years' sales to determine the CLA. B. Butler made a motion to approve an appeal of the redetermination with the Valuation Appeal Board. The motion was seconded by P. Clapp and approved by those present.

The fee schedule for the Fire Department meeting room was discussed. The verbiage for the Waterbury Firefighters' Association fund was modified. P. Clapp made a motion to approve the Fire Department meeting room policy and application as amended. The motion was seconded by B. Butler and approved by those present.

The Manager updated the Board on the status of the Gibb's property. The Town is awaiting a report on the hazardous material inspection.

TOWN CLERK ITEMS

The Board reviewed the letter of agreement for computer appraisal services for a license to use Marshall Swift cost tables until June 30, 2012. B. Butler made a motion to authorize the chair to sign the letter. The motion was seconded by P. Clapp and approved by those present.

B. Butler made a motion to approve the minutes of the June 20, 2011 minutes as amended. The motion was seconded by P. Clapp and approved by those present.

SELECT BOARD PRIORITIES

The Chair had sent general priorities, departmental priorities and a draft agenda of future meetings to the members. A brief discussion was held and the Board will review the material at a future meeting.

There being no further business the meeting was adjourned at 9:25p.m.

Respectfully submitted,

Carla Lawrence

Approved at a meeting on: July 18, 2011