

## **WATERBURY SELECT BOARD**

**March 21, 2011**

**Municipal Office**

Present: Karen Miller, Rebecca Ellis, Pam Clapp and John Grenier, Select Board; William Shepeluk, Municipal Manager; Alec Tuscany, Public Works Director; Chris Preston, Waterbury Record; Anne Imhoff, ORCA Media; and Beth Jones, Assistant Town Clerk.

Public: Pam Devers, Allison Sprague, James Bordeaux and Bill Minter.

The meeting was called to order at 7:10 pm.

Pam Devers and Allison Sprague were present to discuss concerns over speeding issues on Little River Road. There have been two accidents and there is a concern, due to the number of children living on the road. All parties agree that there is no easy solution. A number of suggestions were discussed, including the use of speed bumps, speed tables, speed calming devices, signs, additional police presence and not paving the road (in an effort to slow traffic down). It was noted that there is additional traffic during the summer, with cars pulling campers and recreational vehicles. W. Shepeluk asked how the residents on Little River Road would feel about not having their road fixed and paved? It was agreed to notify Celia Clark (Highway Foreman), check with the neighbors, with follow up with W. Shepeluk and to call the state police for more patrol presence. P. Devers and A. Sprague were encouraged to continue their work and discussion with the Select Board.

James Bordeaux was present to discuss fundraising for the Bike Pump Park at the Ice Center. He began by giving an overview and history of the Park. He is responsible for all maintenance for the Park, including the moving of dirt as needed. The cost for the maintenance comes out of his own funds. There was a discussion as to the amount of equipment and/ or funds the Bike Park is requesting as a donation. J. Bordeaux is in the process of writing up a grant but needs to have a non-profit status in order to qualify. The Select Board suggested that J. Bordeaux write up a short plan, specifying how much resources and assistance is needed. W. Shepeluk suggested having the funds come out of the Rec Committee, keeping track of where the Bike Park spends. If J. Bordeaux does most of the grant writing, the Municipal Office can provide assistance with the grant. K. Miller made a motion to accept money for the Bike Park. The motion was seconded by J. Grenier and was passed by all, including a note to include a time limit with permission to extend if needed.

W. Shepeluk and A. Tuscany provided the Select Board with a blueprint of plans for the upcoming roundabout project on North Main Street, specifically regarding Maxi's restaurant and the Village Post Office. There will be a separate access for the two businesses, with the same amount of parking spaces. The plan should allow for smooth access to the businesses. Currently, the businesses easily plow their own lots, but will be difficult once the roundabout is in place. To help minimize any plowing issues once the roundabout is in place, a suggestion was made to have the Village provide snow plowing assistance. Another thought was to put the plowing out to bid and have Maxi's and Post Office share in the cost. This proposal has not been discussed with Maxi's and the Post Office. No motion was filed. It was

agreed that W. Shepeluk and A. Tuscany will talk to Maxi's and the Post Office to negotiate a mutually agreeable solution with a stipulation that the businesses would push their own snow.

W. Shepeluk and A. Tuscany shared proposed drawings of signs for the Main Street and Maple Street fire stations. There is criteria that the signs cannot exceed 25 square feet. The signs have been reviewed by A. Tuscany, Gary Dillon and Dave Jennison, Fire Chiefs for Main and Maple Streets, respectively. Steve Lotspeich and Alena Schnarr from Zoning have also reviewed the plans. The Main Street sign fits current sign regulations. The Maple Street sign has two proposed signs, but the Town does not currently allow second signs. The planning commission approved a variance for the second sign, which solved the issue.

W. Shepeluk gave an overview of the hiring process for the Recreation program. Ads were placed in various newspapers, the website and at some schools. W. Shepeluk will be starting the interview process for the Summer Camp Director on Tuesday, March 22. Additionally, there is a part time (10 hour per week) Mini Camps Coordinator position available. Currently, Jessica Viens is in the position on an interim basis and doing a good job. She has applied for the position but currently works for the Stowe Recreation Department. There is a concern that someone who works 10 hours per week will dictate the schedule - does this help us? Do we want this person to also provide assistance in the office as needed? P. Clapp said that the position should be better defined as to the specific required needs. B. Minter suggested having other Select Board members as well as Rec Committee members be involved in the interview process so the candidates can be compared to determine the best fit for the position and the Rec Committee. W. Shepeluk said he would be open to this suggestion as long as it does not slow the interview process down.

A discussion about refunds for the Rec program followed. Currently, there are no refunds given. R. Ellis suggested looking at other town program refund policies and to draft a future policy.

W. Shepeluk provided some information about the CDBG initiative. He added that it would be good for the Select Board and the Trustees to work together on this. A concern was noted that there is little advertisement we have the funds available. Additionally, goals and objectives should be developed to determine how to use the money in the community. It would be beneficial to make loans, but this has not been done in the past and there is a concern about placing extra burden on the staff. W. Shepeluk said he had spoken to a contact at Community Capital as a possible partner. P. Clapp said she would be interested in serving on the committee.

J. Grenier made a motion to approve the minutes from the March 7 meeting. K. Miller seconded the motion with no further discussion. Motion passed 4-0.

There were no new Liquor Licenses needing review.

W. Shepeluk provided an update on the current Gibbs property. The option has been recorded and the deposit paid. The property cannot be reviewed until the snow is gone. The septic system will be removed and the foundation will be pushed back. There is a question as to how much this will cost the taxpayers. A. Tuscany has a list of estimates. W. Shepeluk will talk to the Cemetery Committee about making a pleasant area for trees and benches. Closing date for the property will be on July 15. A discussion about

a special Town Meeting with a bond vote followed. W. Shepeluk will talk to Carla Lawrence, Town Clerk, about dates.

A discussion about DRB and PC appointments followed. R. Ellis will talk to S. Lotspeich about querying all members. A question on interviewing all candidates was raised. It was agreed that if all the candidates are new, then they should all be interviewed.

A discussion about the proposed Family Dollar store followed. P. Clapp made a motion to authorize Bill Shepeluk to request interested party status on behalf of the Town of Waterbury before the Moretown DRB in the matter of application #10-37 (Top Notch Properties/Dollar Store). K. Miler seconded the motion. The motion passed with no discussion; 3 approved, 0 opposed and 1 abstained.

The Board moved into Executive Session at 9:15 pm and exited Executive Session at 9:35 pm having taken no actions.

The board considered the issues of wage increases for Town employees. P. Clapp moved to grant an across the board increase of 45 cents per hour to all town employees, with the exception of the Municipal Manager. J. Grenier seconded the motion. The board voted 4-0 in favor of the motion, but K. Miller asked to explain her vote. She noted while she voted in favor of the motion, for the sake of unanimity, she would have preferred a 50 cent per hour raise. R. Ellis explained for the record that the manager was exempt from this action at his request as he believed it was important that the Trustees and the W/S Commissioner had input in addition to the Select Board.

The meeting adjourned at 9:45 pm.

Respectfully submitted,

Beth Jones, Assistant Town Clerk

Approved on: 09.04.2011