

WATERBURY SELECT BOARD

October 26, 2010

Municipal Office

Present: Rebecca Ellis, Chair; Pam Clapp, Bob Butler, and John Grenier, Select Board; William Shepeluk, Municipal Manager; Duane Peterson, VPIRG; Chris Preston, Waterbury Record; and Carla Lawrence, Town Clerk.

Public: Brian Lindner, LeeAnne Viens, Gordon Miller, Belle McDougall, Bill Minter, Laura Fagan, Marni Martens, Matt Hesser, and Maureen McCracken.

The meeting was called to order at 7:03p.m.

The amendment to the E-911 Ordinance to include an enforcement provision was discussed. P. Clapp made a motion to approve the ordinance as amended. The motion was seconded by B. Butler and approved by those present.

The Drug Free Workplace Policy was discussed. B. Butler made a motion to re-adopt the Drug Free Workplace Policy policy dated October 26, 2010. The motion was seconded by J. Grenier and approved by those present.

There is a one vacancy on the Planning Commission and two vacancies on the Conservation Commission. It was decided to advertise for the vacancy on the Planning Commission with the deadline for applications of December 3, 2010.

The agenda for the next four meetings was reviewed. There will be no meeting on Monday November 1st, and the next meeting will be Monday November 15th. The meetings in January will be on January 10th and January 24th, which is the second and fourth Monday. A discussion followed with regard to the schedule and budget process. It was decided that CVHH&H will be invited every other year therefore they will not be required to attend a Board meeting in 2010.

Duane Peterson from VPIRG was present to discuss the possibility of solar panels on the Fire Stations roofs. He gave a description of VPIRG and indicated that they have negotiated with a vendor to install panels at steep discounts. The vendor's employee pricing has been extended to Solar Waterbury customers. In 2008, the panels were priced at \$57,000 for each station. They are now estimated to cost \$30,000 for each station, which is dependent on a State rebate. The State incentives, however, will be exhausted by year-end. The Board discussed researching the projected energy usage per month of the new stations.

W. Shepeluk distributed CIP spreadsheets for the Fire Department and Highway Department vehicles. A discussion was held as to the format for the Town Report. It was decided the more detailed format is preferred for review by the Board, and that a summary could be used for the Town Report.

The Town of Waterbury audit report as of December 31, 2009 was reviewed at the previous meeting. B. Butler made a motion to accept the Town of Waterbury Annual Financial Report as of December 31, 2009. The motion was seconded by P. Clapp and was approved by those present.

There was a review of the fire contract with the Town of Duxbury and a discussion about how the contract should be presented to Duxbury. The contract may have to be negotiated as the cost has gone up significantly from the prior year.

Gordon Miller from the Recreation Committee was present to discuss the Recreation CIP. The hope is to budget \$20,000 annually. He reviewed a list of proposed projects for 2011 which included:

- A multiuse area at Hope Davey including a skateboarding park and basketball court. He indicated there would be fund raising done for this project.
- Working with S. Lotspeich on the parking situation at Hope Davey and looking to the Town for help with equipment.
- Paving at the Scout Hall at an estimate cost of \$3,100 to prepare and pave.
- Resurface court and purchase two quality basketball hoops for the court by the pool, estimated cost unknown.
- Purchase backstops for the Legion baseball field at Dac Rowe at an estimated cost of \$20,000.
- Purchase two dugouts for the lighted softball field at Dac Rowe at an estimated cost of \$10,000.
- The playground at Hope Davey is in disrepair and the estimated cost to replace the elements is \$50,000 to \$80,000.
- The tennis courts are having problems with high ground water and need to be raised, estimated cost unknown.

Belle McDougall was present on behalf of Friends of Hope Davey. Volunteers will start a fund raising effort for the skateboard park and basketball court. A discussion was held with regard to the skateboard equipment, who would maintain it, and whether it could be left out in the elements. They will get more information on a process to collect tax deductible contributions.

Member of the Recreation Summer Study Committee presented the results of their study. B. Minter gave a review of the summer long work of the committee which concluded in the proposal to hire a full time recreation director, although he did indicate that some felt the timing was difficult. M. Martens reviewed the results of two surveys that were done. The first was an end of summer survey which was feedback from the parents of current participants on the summer recreation program. The second was an on-line survey to parents of school age children. The findings showed opportunities to expand or enhance the summer recreation programs.

P. Clapp filled the Board in on conversations with local service providers, businesses and organizations with regard to providing more activities. She also reviewed price comparisons with other communities. M. McCracken reviewed the pros and cons of the status quo versus a full time director, and a draft projection of the income and expenses. In conclusion, M. Hesser told a story about a town that made the recreational needs a priority, and discussed how parks and recreation can solve a host of problems within a community.

Discussion followed about how to move forward. The financial projection figures need to be more firm and it needs to be determined what the communities commitment is to programs and facilities. Some Board members stated that they are willing to help with program planning for next summer's programs.

J. Grenier made a motion to approve the minutes of the September 20, 2010 and October 4, 2010 meetings. The motion was seconded by B. Butler and approved by those present.

Page 3
October 26, 2010

B. Butler made a motion accept a letter of errors and omission dated October 26, 2010 from T. Vickery. The motion was seconded by J. Grenier and approved by those present.

B. Butler made a motion to approve a one year Capital Improvement Note for \$210,000 from Peoples Bank at a rate of 2.2%. The motion was seconded by J. Grenier and approved by those present.

There being no further business, the meeting was adjourned at 10:25p.m.

Respectfully Submitted,

Carla Lawrence

Approved at a meeting held on November 15, 2010