

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING  
DRAFT MINUTES

28 North Main Street – SAL Room

Monday, June 9, 2025, at 5:00 PM

Zoom Link: <https://us02web.zoom.us/j/89753754357>

Present: Michelle Baker, Anna Black, Kit Walker, Erin Mooney, Tom Leitz, Rachel Muse,  
Michelle Willey

Absent: Margaret Moreland

Anna called the meeting to order at 5:00 PM. Anna chaired the meeting.

Kit moved to approve the agenda. Anna seconded. All in favor.

Michelle moved to approve meeting minutes for May 12, 2025. Anna seconded. Three in favor.  
1 abstained.

**Public Comment:** None

**Assistant Director & Cataloger's report** (Thanks for joining us, Michelle Willey!)

Michelle explained her daily duties which included ILL, cataloguing, helping at the main desk, booking SAL room requests, training staff who may need to cover for her. She sends genealogy questions to Historical Society. As cataloguer, she works with other library services (state Clover, Aspen, Library of Things).

**Town Manager's report**

- Michelle asked about computer services. Library pays Bob Butler. His rates are very reasonable. Rachel says Kyle is able to do a lot of what is needed, as well.
- Building costs are better recently. AC and heat issues have been more centralized, and this has helped comfort levels.
- Union negotiations begin this Thursday. Anna asked to be made aware if there is a need for commissioner input.

**Library Commission Treasurer's report**

Michelle noted the continued volatility of the markets.

Alice Howland Trust 5,154.86 received. Joslyn Trust 1,102.25 received.

**Library Director's Report**

- Community partnership - Touch a Truck on Sunday, 2-5 pm.
- New "mud kitchen" added in the Children's Garden.
- NQID - coming up.
- Microsoft 360 switch is coming up.
- FOWPL got 7 new members from Community Volunteer Fair
- VT Library Association was a positive experience for the staff who could attend. Rachel

- VT Dept Libraries seems to be getting the message that they will be getting funding through this year and possibly next year.
- Changemakers Lemonade Stand was a success (\$200).
- VT On State, One Book. (Gather) 3 programs related to the project were successful.
- Monthly Pop Up Library in Senior Center
- Monthly visits to the shelter.
- Adult Summer Reading Bingo.

### **Waterbury Public Library Policy: Children and Young Adults**

- Given a growing need address concerning behavior (e.g. children who need more supervision, a child who are upset due to peer interactions, monitoring computers), the staff have been looking at adjustments to the policy.
- New policy sets age to allow unattended children at the library at greater than 4th grade. The library offers after school programs and children would still be welcome to attend them without adult supervision.
- Library and town intend to work with the Rec program to recommend families take advantage program run by Waterbury Rec, which is currently under-utilized.
- Kit asked how the library will communicate and publicize this new policy. Rachel will send information to the schools, put information on the website, include it in the town's new newsletter, fall letter home, etc.
- Tom noted the challenge on the town side is space. The Rec space holds 22 and is currently at about 8-10 students. Other programs that meet after-school needs in the town are the YMCA program at Brookside Elementary also has seen enrollment decrease. MakerSphere will be offering more classes after school next year at Brookside.
- Procedures would not immediately kick the student out. Library staff would endeavor to connect with parents to make sure they are aware of the policy.

Anna motioned to approve Waterbury Public Library Policy: Children and Young Adults, effective July 1, seconded by Kit. All voted in favor.

Next meeting September 8, 2025.

Adjourn at 5:45 p.m.