

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING

DRAFT MINUTES

28 North Main St. – SAL Room

Monday, April 11, 2022 @ 5:00 PM

Present: Shannon DeSantis Gile (via phone), Deanna King, Susan Mazza, Maroni Minter, Margaret Moreland, Rachel Muse

Maroni called the meeting to order at 5:05 pm

Susan moved to adopt the agenda. Margaret seconded. All in favor.

Maroni moved to approve March 2022 minutes. Susan seconded. All in favor.

Town Manager not present; report submitted by email.

Treasurer's Report

- VSECU accounts closed and \$15,919.98 transferred to the Library Operating Fund administered by the town
- \$1,102.25 received from Joslin Fund
- Susan to continue as Treasurer to provide oversight

Library Director's Report

- The library is getting busier in all areas
- Increasing number of volunteers; will be recognized during Volunteer Appreciation Week
- Shift back to Dewey in Adult Nonfiction project has begun, greatly assisted by two volunteers
- Planning underway for summer reading program
- Developing partnerships for programming, including with Vermont Institute of Natural Science
- Friends' will have a table at the Farmer's Market for a book sale and library awareness

- UVM will place a dead bee drop near the library garden to support its studies and will also present a related program
- Masking – proposed wording for a mask optional notice

Other Business

- Personnel policy – Bill reported via email that he and John Klesch, the town’s attorney, have exchanged drafts of the proposed policy, sharing questions and potential edits; they have scheduled a meeting to move to the next step the week of April 18th
- Mask policy – Agreed to make masks optional – notice wording approved with an addition to say that the policy may change back if necessary; will still have masks available
- Strategic Planning – Committee will include Margaret, Deanna (Commissioners), Rachel (Director), and Maureen White (Friends); decision made that an outside consultant will not be needed; process will be designed to include everyone in the community, emphasizing diversity and inclusion; Margaret presented some community statistics; estimated time is nine months
- No Town Staff Breakfast this year
- No Vermont Dept of Libraries Trustees/Friends Conference; many staff members will participate in Vermont Library Association meeting this year
- Maroni raised the issue of how the Commissioners will participate in the search for a new Town Manager; Maroni volunteered to follow up on this

Deanna moved to adjourn the meeting. Susan seconded. All in favor.

Meeting adjourned at 6:29 pm

Next Regular Meeting – Monday, May 9, 2022 @ 5pm

APPROVED: