

Waterbury Public Library Commission DRAFT MINUTES 1/10/22

Present: Shannon DeSantis Gile, Rachel Muse, Maroni Minter, Susan Mazza, Margaret Moreland, Bill Shepeluk

Susan *made a motion to adopt the agenda.* Margaret seconded Unanimous approval.

Susan made *a motion to accept the December 2021 meeting minutes.* Maroni seconded. Unanimous approval.

Treasurer's report

Discussed trust finances. Good year for the trust.

Town Manager's Report

No formal report. Will add to budget discussion.

Director's report-

Shared annual state library report.

New book drop ordered – will donate old one.

Backing off of volunteer recruitment because of Covid – some regular and new volunteers.

Human library program – potential community program – library may take planning lead – research phase.

- Human library: Catalog of people with points of view/experience to share
- Initiated by Bridgeside Books and Stowe St Café
- Lots of planning before any thought of launching

Programming-COVID implications

- Paused in person storytimes
- Lots of adult programs moved to Zoom
- After school programs OK for children already in school with each other
- Library will be proactive in coming up with new ideas
- Ghost program hosted by Rachel – very successful – looking for new program ideas

Budget Discussion:

- Draft budget and memo received and presented
- Large increase in part time – anticipated staff leave
- Need to be prepared for staff out sick
- Need to be prepared especially for IT costs – changes in consortium pricing
- Hope for a larger outdoor music program this summer – investment in outdoor sound system?
- Higher operating expenses than last year – heating system repair

Susan *made a motion to approve spending budget 540,845 & w/ \$30,000 transfer from the trust assets to operation fund* - – Shannon seconded – unanimous approval.

Personnel policy – no update since last month

Rachel suggests review unattended minor outside of meeting – draft at next meeting – Margaret volunteered to work on this

Library Accounts/Trust Management Discussion

- Discussion about possible future motion: make Town Treasurer and Assistant Treasurer signatories on library commission accounts.
- Bill will draft a motion for the next meeting.
 - Role of Commission Treasurer- Shannon noted would require a change in bylaws. Will discuss further at next meeting.

Shannon motioned to adjourn the Meeting at 6:02pm. Maroni seconded - all in favor.

Respectfully Submitted,

Margaret Moreland, Library Commissioner

Shannon DeSantis Gile, Library Commission Secretary

APPROVED: