

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING  
Monday, November 9<sup>th</sup>, 2020 - 5:00 PM  
Regular Monthly Meeting, by Zoom videoconference  
(Duly warned on Friday, November 6<sup>th</sup>, 2020)

Attending:

Christine Wulff, Co-Chair  
Shannon DeSantis-Gile, Co-Chair  
Curtis Ostler, Commissioner (Secretary)  
Susan Mazza, Commissioner (Treasurer)  
Dan DeSanto, Commissioner (past Chair)  
Almy Landauer, Library Director (ex-officio)  
Bill Shepeluk, Town Manager (ex-officio)

Absent:

No Commissioners absent

Guests:

No guests attended

Minutes:

1. Meeting called to order at 5:14pm;
2. No changes to the agenda, motion to adopt by Susan, seconded by Curtis, adopted as presented;
3. Motion to approve October 2020 minutes by Dan, seconded by Susan, approved unanimously;
4. Town Manager's Report
  - a. No Town Manager's written report sent last week, due to the busy election cycle and duties;
  - b. No big changes to the budget;
  - c. Selectboard directed Town Manager to present a budget that keeps the tax rate at \$.51, not the authorized rise to \$.55, for this year and 2021, making three consecutive years at a rate of \$.51;
5. Treasurer's Report
  - a. Library has paid the balance owed on the annual payment from the trust fund promised to the town for the year;
  - b. Financial assets have recovered with the current investment market;
6. Library Director's Report
  - a. Discussion about the current programming, and success of the changes and adaptations required due to the pandemic;

- b. Almy is working on a document for procedures/contingency plan for reacting to virus cases and other actions;
7. Other Business
- Follow up commissioner recruitment
    - Bill will check with Carla to see if the petition requirements are relaxed (signatures);
  - Preliminary budget conversation
    - Discussion on line item budget suggestions Almy had presented, not a draft budget, as revenue numbers cannot be estimated yet, no actions taken:
  - Nonresident fees
    - Discussion on continuing or not continuing the free memberships to nonresidents after December 31<sup>st</sup> – it was decided NOT to extend waiving the fees for non-residents after December 31<sup>st</sup> and to return fees to normal operating procedures;
8. Motion to adjourn by Susan, seconded by Christine; Meeting adjourned at 6:33pm.

Next Regular Meeting – Monday, December 14, 2020 @ 5:00pm