

# Waterbury Public Library Commission Meeting

Thursday, April 16<sup>th</sup>, 2020  
Regular Monthly Meeting, by conference call  
(Warned on Tuesday, April 14<sup>th</sup>, 2020)

***This meeting replaced the April 13<sup>th</sup>, 2020 meeting because technical difficulties made it noncompliant with the Open Meeting Law.***

## Attending:

Christine Wulff, Co-Chair  
Shannon DeSantis-Gile, Co-Chair  
Curtis Ostler, Commissioner (Secretary)  
DanDeSanto, Commissioner (past Chair)  
Susan Mazza, Commissioner (Treasurer) – joined at 5:45  
AlmyLandauer, Library Director (ex-officio)  
Bill Shepaluk, Town Manager(ex-officio)

## Absent:

No commissioners or ex-officio were absent

## Guests:

Jill Chase, Library staff

## Minutes:

1. Meeting called to order at 5:08pm
2. Motion (Curtis) and (Shannon) to approve agenda
  - a. Agenda approved unanimously
3. Motion (Shannon) and second (Dan) to approve minutes from March 16<sup>th</sup>, 2020
  - a. Minutes approved unanimously
  - b. Motion (Dan) and second (Curtis) to approve minutes from March 25<sup>th</sup> special meeting
    - i. Minutes approved unanimously
4. Town Manager's Report
  - a. Bill discussed projections of the Library and Town budgets as a result of the COVID-19 pandemic, including personnel actions
5. Treasurer's Report
  - a. Balances are unknown at this time until new statements come in – anticipating significant drop in assets due to the economic downturn
6. Library Director's Report
  - a. Staff is mostly working from home, staff meetings by Skype or phone
  - b. Ramping up virtual programming
  - c. Digital new members and usage is up significantly
7. Other Business
  - a) Saturday Hours Discussion
  - b) Library services during the shutdown

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- a. Almy has instituted as many services as possible while complying with the Stay Home Stay Safe order
- c) Library Budget Discussion
- 8. Adjourned at 7:25pm

Next Regular Meeting – Monday, May 11<sup>th</sup>, 2020 @ 5:00, via conference call