

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING MINUTES

28 North Main Street

Monday, June 10, 2019

Present: Dan DeSanto, Susan Mazza, Almy Landauer, William Shepeluk, Michelle Willey, Christine Wulff, Curtis Ostler (arrived 5:09)

1. Meeting called to order at 5:05pm
2. Agenda unanimously adopted as presented
3. May, 2019 minutes unanimously accepted as presented
4. Town Manager's Report: Morgan Stanley check received by the town
5. Treasurer's Report: May report does not reflect the payment to the town because of timing; Morgan Stanley statements are now only issued when there is account activity
6. Library Director's Report
 - ARSL conference: plan for coverage – library will not have to close due to several employees who are not attending and substitutes
 - Unattended child policy reviewed and the following changes were agreed upon:
 - Change wording in first section to: “For the safety and comfort of all children, any child under the age of 8 must be supervised by a parent, guardian, or responsible party designated by the parent or guardian while on library property.”
 - Omit the word ‘cannot’ from the final section: “If the staff is unable to reach a parent or guardian”
 - Add to word ‘municipal’ middle section: “...responsible for paying for any damages to library or municipal facilities...”
 - Active threat training by Bill McSalis planned for August 22; Bill McSalis will come ahead of time to look at space; library will open 1.5 hours late to accommodate training
 - Staff appreciation – weekday evening would work best, snacks but nothing sit-down, allow for mingling
7. Other Business: summer reading program theme is “Universe of Stories”; telescope is being borrowed regularly; Little River State park has asked to borrow the telescope for programs this summer;
8. Meeting Adjourned at 5:53pm

Next Regular Meeting – Monday, September 9th, 2019 @ 5:00