

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING MINUTES

28 North Main Street

Monday, December 10, 2018 - 4:30 PM

Present: Dan DeSanto, Shannon DeSantis, Alice Durkin, Susan Mazza, William Shepeluk, Almy Landauer, Christine Wulff

1. Meeting called to order
2. Agenda accepted as proposed
3. Motion made to accept November 2018 minutes as presented. *Motion approved unanimously*
4. Treasurer's Report
 - Alice reviewed financial statements
 - Commissioners signed paperwork necessary to add all Commissioners as signers to Morgan Stanley account
5. Town Manager's Report
 - Bill and Almy reviewed proposed budget
 - Discussion was held about proposed budget
 - Jan 14 – take budget to the select board meeting
 - Jan 28 – final budget due
 - Commissioners need more time to continue budget discussion. *Additional meeting scheduled for Tuesday, December 18 at 4:30.*
6. Library Director's Report
 - Discussion of proposed staff training days: Almy is proposing to close the library for a few hours to allow for staff training. Topics to be covered include: Delia training staff how to handle public computer audio issues and how to use password manager; state trooper meeting staff; Listen Up Vermont, RB digital, promoting gender equality webinar, ABLE Library presentation
 - *Motions made to approve a staff training day at a date to be determined in the future. Motion passed unanimously.*
7. Other Business
8. Meeting adjourned at 6:40

Next Special Meeting – Tuesday, December 18, 2018 @4:30

Next Regular Meeting – Monday, January 14th, 2018 @ 4:30