

DRAFT
Library Commissioners Meeting
Waterbury Public Library
Monday, February 12, 2018
4:30 PM

Present: Dan DeSanto, Harriet Grenier, Christine Wulff, Alice Durkin, Shannon DeSantis, Mary Kasamatsu.

1. Agenda accepted as presented. January minutes approved.
2. Dan Reported that the Town Manager suggested that the stocks not be liquidated to pay the Town share from the Trust Fund until the Town requests it. The stocks can continue to earn income until the funds are needed.
3. Treasurer's Report. The Trust Fund continued with strong growth in January. Alice will add two lines to the report showing the amount due to the Town and the Library Director, but will not sell the stock necessary to pay the transfer of funds until requested.
4. Library Director's Report-Mary has the paper work completed for Nate Fish to start the various carpentry jobs. It will happen as soon as he can schedule the work.
The phone systems for the Town and Library will be changed to Comcast in the near future. It is a good savings and has many features that will enhance the librarians work.
Town Officers Education workshops are scheduled for April 3rd and 10th.
May 18th is the date of the Vermont Library Conference. Commissioners should let Mary know soon if they wish to attend.
The Commissioners voted to close the library on May 18th so that all staff may attend the conference.
5. Next year's budget includes a raise in salary for our tech librarian. However, it was decided to increase the training for volunteers working at the help desk and keep data over the next year regarding its effectiveness. We need to hire another part time circulation aide, but also need to show that volunteers have been given adequate training and used to the best of their ability.
6. We don't have a candidate to run for the two year term to complete Roy Lloyd's term. Possibilities were discussed and various Commissioners will talk to these individuals.
7. In celebration of Harriet's last Commissioner's meeting, she was gifted with flowers and Alice provided a lovely dessert enjoyed by all.
I appreciate the kind words and well wishes from all of you.

Next Meeting, March 12, 2018, 4:30 PM

Respectfully Submitted

Harriet Grenier, Secretary