

Library Commissioners Meeting
Waterbury Public Library
Monday, April 10, 2017
4:30 PM

Present: Dan DeSanto, Alice Durkin, Harriet Grenier, Christine Wulff, Mary Kasamatsu. Bill Shepeluk

1. Agenda and minutes of March 13, 2017 approved
2. Reminder that the Town Employees breakfast is tomorrow morning. Commissioners help is appreciated. Skip Flanders will also let us know what we owe for food and supplies.
3. Treasurer's Report. We have paid our annual donation to the Town from our earnings from the Trust Fund for 2016. The payment was \$16,865.80
4. Library Director's Report- Mary researched other library's data programs and has located a program which groups library card holders by town of residence. This enables us to track Duxbury card holders. She has completed updating the adult list and is working on the childrens' cardholder list. Mary asked us to update the language of the Borrowers Policy to clarify "children" at age 16 privacy policies go into effect. However, we do not charge non-resident card fees until students are 18 years old. We deleted the word children and identified them as library patrons whose privacy policies start at 16 and fees are incurred at age 18.
5. Amy Scharf from the Duxbury Selectboard came to our meeting to generally discuss how we are collecting data on Duxbury library card holders. We have begun collecting non-resident fees for Duxbury adults. They can get reimbursed at their Town Clerk's office. Because many may not apply for the reimbursement, we will report to Amy how many Duxbury adults purchased library cards in 2017.
6. Bill Shepeluk, carefully reviewed our library budget. It is on target for this time of year. The Town does not start receiving revenue until tax payments in August and November. After April 15th the custodial services will be reduced to twice a week. During the winter months it is three times per week.
7. The daffodils planted on the bank near the library are not showing yet. It is a north facing slope, so it is later to warm up. Alice and Harriet are pursuing working with a group of volunteers to expand the planting of daffodils to the rest of the Village. Several have indicated interest. We will wait for Theresa Wood to complete her work in the Legislature around May 8th to call our first meeting regarding this daffodil project.

Next Meeting, Monday, May 8, 2017, 4:30 PM

Respectfully Submitted,
Harriet Grenier, Secretary