

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING  
28 North Main Street, Tuesday, February 14, 2017 4:30 PM

Approved Minutes

Attending: Dan DeSanto, Harriet Grenier, Alice Durkin, Mary Kasamatsu, Freya Chaffee, Bill Shepeluk

1. Call meeting to order. Dan called meeting to order at 4:36
2. Change/adoption of agenda. None
3. Approve January, 2017 minutes. Harriet moved to approve, seconded by Alice. Motion carried
4. Town Manager's Report. Update on budget reductions requested by Select Board. Bill to produce a monthly managers report to all elected boards.
5. Treasurer's Report. Alice to get Treasurers Check to town for their share of the trust - \$16,865.80. Bill says this can happen at any time. Harriet waiting for two more invoices to pay balance of Capital Campaign expenses to town.
6. Library Director's Report. Mary reported on the new library staff member. Bill explained part-time holiday leave. Have decided to give part-time people 40 hours holiday pay per year. Had a 2-hour meeting about programming with all of the staff. People scanners not yet installed – same as the ones at Brownell. Will be interesting to have access to the data. New copier here, leased. Alice will work on updating and reprinting the list of Capital campaign donors on the framed list.
7. Other Business
  - a. Update from meeting with Duxbury board: Report from Dan – good meeting, good conversation – wanted to only pay for active patrons (more conversation). Think of \$5,000 as an invoice, not a bill. Will bring it up at town meeting – 3 options: adding \$2000 difference to budget, having people pay fee, or have people pay and then get reimbursed by their town clerk. When April 1 rolls around, charge people or after town meeting, send letter to Duxbury patrons and tell that your town made this choice. Everyone thinks that reaching out would be a good idea.
  - b. Preparation for Town Meeting / questions: Bill doesn't think there will be any questions for the library commissioners about the budget. If anything, people probably will be amazed at the amount of fundraising that was done.
  - c. Use of some of the Library Trust Fund to support library each year (change formula to thirds?) Come up with new formula of how to handle the interest earned. Maybe create a technology slot to Fund 14 to replace technology. Discussion of how to handle this and what to do with the balance of the Capital Campaign funds.

Adjournment

Next Meeting – Monday, March 13, 2017 Agenda next meeting: evaluation/reviews; remaining CC money.