

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING
28 North Main Street
Monday, January 9, 2017 4:30 PM

Attending: Roy Lloyd, Harriet Grenier, Dan DeSanto, Freya Chaffee, Mary Kasamatsu, Librarian, Alice Durkin.

1. Dan called meeting to order at 4:35
2. Change/adoption of agenda: Move update on Duxbury etter earlier in the agenda, no town manager at the meeting so no update on budget, approve Kindle's borrowing policy, staff evaluations moved back for one more month. Roy moved to accept changes to agenda, seconded by Alice. Motion carried.
3. Approve December, 2016 minutes: Alice moved to approve minutes, seconded by Harriet. Motion carried
4. Town Manager's Report – update on Budget. Dan will ask Bill to send updated version of budget to send to Commissioners via email.
5. Treasurer's Report: Not sure when budget needs to be taken to select board. Have special meeting before going to the board.

Alice will check on the last CC pledge payment for Phoebe Pelkey that was paid sometime during the summer. She received an invoice saying that it was due.

Amount of the town share for the Trust is \$16,865.80. With the money in the VSECU and the expected CC pledges coming in, this can be paid without taking anything out of the trust. Harriet suggests that some of the profit should go to library expenses, so the gain could be shared by library, the town and to go back to the fund (1/3rd each) – should begin this conversation. Does trust fund support the library? How can this be done so it doesn't affect the general budget? Maybe Mary could come up with an idea of how this might be spent. Try to think of how this could be done. Harriet moved to authorize Alice to pay the agreed upon the gain in our trust fund to the town upon the manager's request. Dan seconded. Motion carried
6. Library Director's Report
 - a. Update on hiring – have three possible applicants, doing interviews. May be finished by Friday.
 - b. Courier for sending books working out well
 - c. Kindle borrowing policy. Change to "valid state ID." Fine \$150. Dan moved to approve Waterbury Library electronic borrowing equipment, Roy seconded. Motion carried
7. Staff Evaluations – tabled until next meeting.
8. Other Business
 - a. Update on Duxbury reimbursement letter. Dan will write another letter to the Select Board Chair and let them know that if they are not willing to provide \$5,000 for their residents instead of the \$3,000, Duxbury residents will each have to pay the \$10 out of town fee. If this happens, need to know when this would happen so the library will have the necessary information to start charging this.

Adjournment: Roy moved to adjourn, seconded by Freya. Motion carried.

Next Meeting – Monday, February 13, 2017

Agenda for next meeting: Preparation for town meeting.