

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING
28 North Main Street
Monday, September 12, 2016, 4:30 PM

Approved Minutes

Attending: Dan DeSanto, Roy Lloyd, Mary Kasamatsu, Freya Chaffee, Harriet Grenier, Alice Durkin.

1. Call meeting to order at 4:40.
2. Change/adoption of agenda – addition of item C. Roy moved to accept agenda, Harriet second. Motion carried
3. Approve June minutes – remove D from Harriet's name. Minutes as corrected approved.
4. Treasurer's Report – Trust fund back up.
5. Library Director's Report – Counting patrons is complicated. Mary exploring an electronic counter. Computer use? Delia & Harriet going to Rotary next week – would like to have numbers of new patrons to share (or percentages of usage).
6. Town Manager's Report – Not available.
7. Other Business:
 - A. Finalize the rest of the meeting schedule for the year – see below

B. Report from our summer meetings with "non-user" groups

Dan shared requests from his group for packets or kits on various topics that can be shared (see some of the notes on his meetings below). Can this be done? **Explore this issue next time to find space for these things.** Get Early Educators in to follow up on items for this. Others will follow up with their group for more library use next time. Issue of computer space and kids coming into the library. Can books be checked out at Michelle's desk? Discussion of computers being so close to the children's space. How to handle this?

C. Should we charge fee for space for folks from the State Complex: All in favor of charging them for this.

D. Book garden – signs not up yet. Signs have arrived and need to be put up. Signs will be around \$1300. Harriet will ask for new invoice showing balance due because of some changes in shipping, credit, etc.

More landscaping around the gardens will be completed and a new path with edging will be put down.

More daffodils need to be planted after bank is taken care of. November 5 planting date.

Garden group may decide to donate a picnic table out by gardens, with a plaque of their names on it. Will be voted on at their next meeting. Commissioners love this idea.

E. Fall Event Series: Brochures for the four events available. Need more sponsors for a few events. Commissioners will cover the remaining expenses (\$450 for Cinderella and printing expenses). Friends will care for series in future? Discussion of how to handle this.

F. Tabled library policies until next meeting.

**Next Meeting – Tuesday, October 11, 2016,
Following meeting, Tuesday, Nov. 15, 2016. After that, back to second Monday each
month.**

Submitted by Freya Chaffee,
Secretary

Agenda for next meeting: Do we have a donation jar out? Who handles the money. Talk with Bill about small amounts of money being handled by the library instead of every penny going through the town clerk.