

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING
28 North Main Street
Monday, June 13, 2016, 4:30 PM

Approved Minutes:

Attending: Harriet Grenier, Dan DeSanto, Mary Kasamatsu, Freya Chaffee, Alice Durkin, Roy Lloyd, Michelle Baker, new treasurer for Friends of the Library, Bill Shepelek, Town Manager

1. Call meeting to order at 4:34
2. Change/adoption of agenda: None
3. Approve minutes of May as corrected – Harriet moved to accept the minutes, Roy seconded, motion carried.
4. Library Director's Report: update on new tech librarian, Delia Gillen; Summer Policy Review, discussion of parade theme. Mary will work on updating library policies during the summer.
5. Treasurer's Report: Review of information. Alice will meet with Michelle about details of the Capital Campaign. Bill says we can pay out remaining expenses connected to the Capital Campaign from Fund 76 instead of the red tape involved by borrowing from the Friends. We would then pay the town back as the remaining pledges come in.....probably about \$10,000.
6. Other Business:
 - a. Updates from Town Manager on budget to date. Discussion of solar panels on library and the problems involved.
 - b. Report from the Historic Preservation Trust Award.
 - c. Update on Janes Materials – now with the Historical Society. Thanks from VT Historical Society for \$100 we paid for housing the material there.
 - d. Report from VLA & Summer Homework for Commissioners: Theme of the VLA conference was Sustainability – getting people into the library. Freya and Dan reported on the conference, including the awesome ideas for kids summer programs. Dan suggested that summer work for the Commissioners is for everyone to target non-user groups and think of ways to get them into the library. Suggest that the library be closed for all staff to attend the annual VLA conference.
 - f. Introduction of Michelle Baker, new treasurer for Friends. She discussed new procedures; she hopes to have written protocols, will use Quick Books in the Cloud so access would be easier for other treasurers. Michelle to take on issue of reporting of 990 and figure out what the problems have been.
 - g. Update on gardens. Order more daffodils? Evergreen can order them – Harriet suggests ordering 2000. Harriet moved to purchase 2000 daffodil bulbs, seconded by Freya. Motion carried.

h. Harriet suggested that we have a fall series of family musical events – Vt. Symphony Mini-concerts coming on Oct. 23 – tied to Wicked Waterbury Halloween program - at the Congo Church. Could also have series of Children's Theater, Puppet Shows, etc.

i. Family Movie Night; Teen Movie Night – advisory board. Groups for Middle School kids. Connect with the school librarians.

J. Have St. Mikes Professors come and talk with Waterbury teachers about the word garden at an In-service.

K. Alice to send list of flowers for word garden to connect the names of books.

Freya moved to adjourn, Alice seconded.

Next Meeting – Monday, September 12, 2016, 4:30 p.m