

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING
Monday, September 14, 2015
30 Foundry Street
4:30 PM

Approved Minutes

Attending: Harriet Grenier, Freya Chaffee, Dan DeSanto, Mary Kasamatsu

1. Call meeting to order
 2. Change/adoption of agenda: none
 3. Approve minutes of June; Dan moved to accept minutes and Freya seconded – motion approved.

4. Treasurer's Report:
 - One more payment to town from trust fund – November payment of \$150,000
 - One more payment to town from Capital Campaign – January \$141,000 (will ask one donor for \$100,000 in January).
 - Transfer funds from CC to Fund 76 to cover library furnishings –
5. Library Furnishings update: Mary, Harriet, Freya (Meeting at 1 next Wednesday at Library with Office Environments – to finalize the order.)
 - Order for electronic equipment via Bob Butler. After W.B. Mason trip to Champlain – we decided to get a portable white board. Mary to get price, may decide to get later instead of previous to opening.
 - Need to get total prices for all furnishings as soon as possible.

6. Donor Tree Mural update: Harriet, Freya: Discussion of cost and types of plaques and the tree (9' x 9.9) – 72 copper leaves and 20 extra. Paid Sara Lee \$1500 in June. Production of Mural will be \$16,000. Construction costs \$2,238.

7. January meeting of Garden Club – will decide if they will take on our library garden project. We will have to pay about \$1000 for supplies, etc. for Literacy Stone Garden. Harriet talked with people about the lettering on the stones.

8. Other Business:
 - Mary will get prices for our book bins & shelving that the Municipal Center might want to use, and for another library interested in some of the shelving. Make decision in October about selling this type of equipment and at what cost.
 - If furnishings are under \$200,000, suggest we give Mary a bunch of money for new books to provide a big impact when we open – to be discussed at the October meeting.

Motion to adjourn by Dan, seconded by Freya. Meeting adjourned at 5:40

Submitted by Freya Chaffee

Next Meeting – Tuesday, October 13, 2015 at 4:30 PM (because of Columbus Day)