

**WATERBURY PUBLIC LIBRARY COMMISSIONERS'  
MEETING**

**Monday, April 13, 2015  
30 Foundry Street, 4:30 AM**

Approved Minutes

Attending: Harriet Grenier, Alice Durkin, Dan DeSanto, Freya Chaffee, Roy Lloyd, Bill Shepeluk

1. Call meeting to order: 4:30
  2. Change/adoption of agenda - None
  3. Alice moved to approve minutes of March, seconded by Dan. Motion approved.
  
4. Treasurer's Report: verbal report from Alice. Morgan Stanley down slightly. Have funds ready to transfer to town when needed for Municipal Project.
  
5. Review Budget for furnishing the library:

Update on architects meeting to get numbers for furnishing for the library. Architects will come up with a number for the shelving and tables and will consult with furniture suppliers for cost of chairs. Will work out numbers so we can get a price from the prison woodworkers. Amount for architect to do this additional work will be \$2500, with a possible additional \$1500, depending on the time needed. Bob Butler will get a price for the computer equipment & moving it around.

Question: Do the architects think that the \$250,000 is enough to cover the cost of the furniture? Andrea thinks it will be enough.
  
6. Review items to put back into the general budget that we will pay for from funds raised:

Select Board decided to pay a stipulated sum to the contractor and split contingency between them and the

Select Board, if any. Select Board voted to put asphalt back in, but there are three items that still need to go back in: hardwood floors in the Janes Building, sidewalks, and kitchen cabinets.

Dan moved that our preference for adding these items back in would be: first the hardwood floors, second the additional sidewalks and then kitchen cabinets.

Alice moved to increase the library commitment to the construction of the new municipal complex by an additional \$191,000 from our fund raising amount. Seconded by Freya, motion approved.

There will be some savings on the electrical things. Contingency will hopefully help keep more things from being taken out of the budget (such as painting the Janes Building two coats).

Bill suggests that the library make three payments for their commitment – June, September and one other as needed.

#### 7. Implications of MOU sharing funds with WHS:

When all bids were accepted and in, the amount of overage will be around \$190,000, This money can be covered by the library campaign overage of \$200,000. The balance of the \$200,000 gift - \$10,000 - will be shared with the HS.

#### 8. Other Business:

Barb says that four of the cherry wood benches have been sold.

Target date for building completion is January 20.

May want to save the wood from the cedar trees – Harriet asked Chris to have this wood milled also for something such as tables, etc.

What is future of capital campaign committee meetings? H.S. would like to meet for the next meeting in May to reach a decision about reaching out to the community. Christine Graham suggests that we still send the

letter. Take out names of people who have donated to us and send them a special letter.

Plan a CC party at Harriet's for a joyous end of the project – late June, the weekend before the parade, June 20<sup>th</sup>.

Campaign will end on July 4<sup>th</sup>. Everyone should be thinking about possible ideas for a cool float in the parade.

9. Meeting adjourned at 5:50. Roy moved to adjourn, Alice seconded.

Freya Chaffee,  
Secretary

Next meeting: May 11, 4:30 p.m. Foundry Street