

**WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING**  
**December 8, 2014**  
**Waterbury Public Library**

Approved Minutes

Attending: Harriet Grenier, Dan DeSanto, Alice Durkin, Margaret Luce, Mary Kasamatsu, Freya Chaffee, Bill Shepeluk

1. Call meeting to order – 4:38 pm
2. Change/adoption of agenda - none
3. November Minutes – Alice moved to accept November minutes, seconded by Dan. Approved by all.
4. Treasurer's Report – Discussion of the 2014 town share of the trust fund 2014 gain. Discussion of the total amount committed to the building project.
5. Library Director's Report: finishing out 2014 accounts, especially the book budget.
6. Library temporary space and storage issues:  
Pilgrim Park space for temp library space will probably be \$4000 per month (3300 square footage). The lease will start in January.
7. Budget issues for 2015 -  
Discussion of 2015 library budget – will try to keep costs as low as possible, despite needing an additional \$48,000 for rental of temporary space. Will need to find creative ways for new books line item and ways to avoid cutting staff. (Could reduce open time by one evening and use more volunteers, less part-time hours.) Suggestion to include gain from the trust to be included in the budget income.  
Can definitely meet the \$500,000 that is committed to the building project without using the balance of the trust fund. .  
Harriet will work on preliminary budget with a 5% increase to present to Monday's Select Board Meeting. Should know final amount for temporary space building by then.
8. Other Business: Need Duxbury number from Mary.

Adjourned at 6:25.

**Next Meeting – Monday, January 12, 2015 at 4:30 PM**

Notes taken by Freya Chaffee, Trustee Secretary.