

**WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING**

**Monday, March 10, 2014, 10:00 a.m.**

**APPROVED Minutes**

Attending: Harriet Grenier, Alice Durkin, Freya Chaffee, Mary Kasamatsu, Megan Rivera,

1. Call meeting to order: 10:05
2. Change/adoption of agenda: None
3. Approve minutes of February: Alice moved to accept minutes; Freya seconded and approved.
4. Public-None
5. Treasurer's Report: report on Trust Fund balance
  
6. Materials in preparation for meeting with Christine Graham: discussion of naming opportunities in the library.  
Mary discussion of promotional materials: Mission Statement from all entities on promotional materials? The WPLC and the Friends of the Library mission is-----and then add a sentence from the Historical Society.....check with Christine. Everyone liked the last sentence of our mission statement: "the Waterbury Public Library supports lifelong learning, cultural enrichment and personal development, and serves its community as a multigenerational gathering place."  
Ask Historical Society to send their mission statement to Mary.  
Check with Christine Graham to see if it's all right to use the acronym FOWPL Building Fund for contribution checks.
  
7. MOU with Historical Society and FOL –discussion of how this will work, especially if one of the groups has met their goal. Check with Chris Palermo to change Wording: in item #9: delete "up to their respective goals."
  
8. Opening Building Account with FOL – what name to have on account? Alice to check with Lisa (Friends) about a new account for the Cap Camp
  
9. Library Director's Report: Mary's work on the new promotional material. Commissioners can stop by the library at any time next week to review it.
  
10. Other Business  
How do we exit the library for construction? Leasing class room building? Harriet discussed with this company for details. 18 X 52 – delivery & set-up and tear down: \$10,000-15,000 and \$1000 per month, + heat & utilities.  
Bill for Christine Graham....to be paid out of Capital Campaign money; need to move \$7000 from Friends Building Fund to a new Capital Campaign account.

Freya Chaffee, Secretary

**Next Meeting – 10:00 AM Monday, April 14, 2014**