

WATERBURY LIBRARY COMMISSIONERS MEETING

April 11, 2011

APPROVED MINUTES

Present: Harriet Grenier, Chair, Megan Rivera, Freya Chaffee, Margaret Luce, Alice Durkin, Mary Kasamatsu, Librarian

1. Meeting called to order at 5:05 PM.
2. Adoption/changes of agenda ó none
3. Minutes of March meeting accepted.
4. Public ó none
5. Treasurer's Report ó
 - a. Treasurer will ask Elizabeth Fluhr-Kay from Morgan Stanley if there are any better investments for the library monies.
 - b. Motion was made and approved for the treasurer to decide to renew the Peoples United Bank CD that will mature on April 30, or to roll it over into the money market at the Vt. State Employees Credit Union.
6. Library Director's Report: Mary Kasamatsu
 - a. Discussion of policy on Facebook Page for Library.
 - i. Town is concerned about social media, and photos and information that appears, especially for children, without written consent.
 - ii. Motion was made and approved for the Library Director to create a permission form for patrons to give signed consent to use photos (but not other personal information) in Library print and electronic media at the time of Library card renewal or at Library registration.
 - b. Update on E-book ó Mary has placed her first order of electronic books and hopes to have a site created for patrons to use by mid-May.
 - c. Discussion of the move from TLC to Open Source in the future.
 - d. Town will remove contaminated dirt related to oil leak after spring road work is done. Library staff has cleaned out the area in preparation for soil removal.
7. Chair Report:
 - a. Still waiting on the land swap, but no word yet. Harriet Grenier will call to try to get more information.
8. Other Business:
 - a. Treasurer requested signed minutes to be sent from Secretary verifying that she is the Treasurer for 2011.

Adjourned at 6:30 P.M.

NEXT MEETING: May 9, 2011

Freya Chaffee, Secretary