

WATERBURY LIBRARY COMMISSIONERS' MEETING

Jan 11, 2010
5:00 p.m.

APPROVED MINUTES

Present: Harriet Grenier, Chair; Jan Gendreau; Margaret Luce; Alice Durkin; Freya Chaffee; Linda Siegel, FOL; Anne Imhoff, Historical Society

1. Meeting called to order at 5p.m.
2. Adoption/changes of agenda
3. Minutes of Dec meeting accepted as revised:
4. Treasurer's Report
 - Received the check for \$80,189.56 from the Amy Myers' estate and sent to Morgan Stanley. This money will go into the 2009 trust account..
 - Will issue a check for \$24,000 to the town for their portion of earnings.
 - Harriet will contact Bugbee to get information about scheduling the next stage of the insulation project for the library (when can this be done).
 - Plan to invite someone from Morgan Stanley to the March meeting to discuss how we can invest money that would be liquid, instead of CDs which pay almost nothing.
 - Discussion of the use of the trust fund for the new building.
5. Library Director's Report
 - Mary reported end of the year stats showing what a busy year it was for the library.
 - Friends approved money for a digital media projector.
6. Appraisals for the land swap were received (\$53,000 appraisal for the proposed library site – Dac Rowe Field, \$2,000 for the Hope Davey Park area and \$60,000 for the Seminary Building parcel). The next step in the land swap process is for Steve Lotspeich to submit a 1-page detail of why we want this swap, and to submit very specific maps, which he will do next week. After that, we should have an answer in 6-8 weeks.
7. Planning a Community Information Meeting
 - a. Review of the Public Meeting agenda and finalizing of who will do what.
 - b. Preview of Mary's power point presentation showing the library challenges, history and goals.
 - c. Discussion of the publicity for the event:
 - i. Articles in the paper around January 29
 - ii. Margaret will give copy for the event to Laura Parette to design flyers or posters, then she will ask GMCR to copy these.
 - iii. Library staff will care for notices at the library and local schools, lists, newsletter, etc.
 - d. Freya and Mary will create a "talking points" list.
 - e. Freya will ask the Cider Mill to donate cider for the event.
 - f. Commissioners will make cookies .

- g. Friends will provide some refreshments and take on the child-care piece.
- h. Next meeting will be Monday at 8:30 a.m. with Sue Minter in the Municipal Offices to finalize things.

Meeting adjourned at 7:20

Freya Chaffee, Secretary

NEXT MEETING: Monday, February 8, 8:30 a.m., Municipal Office
Library Meeting to follow meeting with Sue Minter regarding the Community Meeting.