

Waterbury Cemetery Commission
May 1, 2024
Steele Room (Municipal complex)
Draft

Present: Jan Gendreau, John Woodruff, Jill Chase, and Barb Walton.

Guest: Jane Brown, Tree Committee; Karen Cavender, Commissioner Applicant

Minutes

- Approval of April 2024 minutes accepted as written.

New Business

Loomis Hill Cemetery - John & Barb

An online communication draft (attached) which included information/directions on the cemetery. It was suggested that we do it for other cemeteries in Waterbury.

Reviewed the letter written from Jarett Emert, Loomis Hill Cemetery neighbor, concerning using directional signs for cemetery. Felt the meeting discussion we had in April with Jarett about online communication would improve people getting directions to the cemetery would be helpful, but no decision was made about a directional sign on where to access the right of way. John will meet with Bill Woodruff to discuss placing right of way entrance sign for the public. Draft online communication will be discussed at June's meeting.

State of Vermont, Department of Health Burial Request - John

A request has been made by the State of Vermont, Department of Health to utilize 14' by 10' foot burial plot for individuals that have been unclaimed by families or that are unknown. Presently a cemetery in Bennington is handling the burials. Guidelines for the utilization of the burial plot:

1. Contract time would be for a minimum of 3 years.
2. A separate vault would be used for skeletal remains.
3. Cremains would be in another vault.
4. Medical examiner signs off for cremation.
5. The State would be charged at a 50% discount.
6. A tablet with known names of those buried would be displayed.
7. Location of the burial plot would be in Hope Cemetery near the brick building.
8. Either/Both vaults would be accessed annually to deposit new remains.

After discussing the requirements and guidelines **committee members voted to approve the request of a burial plot from the State of Vermont, Department of Health.**

John will report the approval to the Office of the Chief Medical Examiner.

Jane Brown Discussion

Jane from the tree committee mentioned that Vermont Arborists would be able to do another inoculation with the ash tree in Hope Cemetery in June at estimated cost of \$600.00. However, Jane will check with them about a specific charge.

Committee approved and voted of the inoculation being done.

The committee also discussed the need for pruning the maple trees along the street in Maple Street Cemetery. and to consider additional pruning in other locations. Adam McCollough was also an individual mentioned we should contact for this work.

Assignments

1. John will report the approval to the Office of the Chief Medical Examiner.
2. Jill will check with Amy Kinsell about returning her commissioner's binder.
3. Jan will check/review with Mattie, Vista Tree Care, about remaining projects.
4. Green Up activity: Committee set up Friday, May 3 at 1PM Maple Street clean up.
5. Draft online communication will be discussed at June's meeting. Members need to review document (draft attached) and be ready to make recommendations.
6. John will get prices regarding stones for Route 100 Cemetery

Next meeting: June 5, 2024, Steele Room (Municipal complex) 4 pm

Respectfully submitted, Barbara Walton