

# Waterbury Cemetery Commission

December 6, 2023

Steele Room [Municipal complex]

Present: Jan Gendreau, Barbara Walton, John Woodruff, Jill Chase, Amy Kinsell, and Tom Leitz

**1. Approved November 1, 2023, minutes**

**2. Financial update and budget discussion, Tom Leitz, Town Manager**

Tom handed out the Budget Status Report and numbers indicate we are overbudgeted.

**The committee voted and approved that we withdraw needed funds of 39,528 from Investments.**

**3. Loomis Hill Cemetery Signage**

Barbara talked with Jarrett Emert (right of way on his property) about his concerns about sign for the Loomis Hill Cemetery.

Jarrett plans to attend the Feb meeting to discuss the concerns with the commissioners.

**4. Commissioner Training**

John reviewed the process of choosing/ selling/ documenting cemetery plots with the committee. He handed out a folder of sample forms to each commissioner. It was suggested that commissioners follow John performing some of the procedures in 2024.

**5. Flush markers for Rte 100 Cemetery to replace the stones damaged by the car accident in 2021. Gluing them back together didn't work. John will get a price.**

**Respectively submitted Barbara Walton**

**Next meeting, January 3, 2024 4pm**