

Waterbury Cemetery Commission
October 4, 2023, 4pm
Steele Room [Municipal Office]

Present: Jan Gendreau, Amy Kinsell, Barbara Walton, John Woodruff, Jill Chase, and Tom Leitz

1. Public

2. Review/Approve minutes (after corrections made) of September 6 meeting

3. Financial updates and other business with Tom Leitz

- **Tom mentioned some of the CD's will be coming due soon and has been in talks with Edward Jones on where the funds should be invested. Most of our funds have been invested in securities.**
- **Current cemetery budget stable.**

4. Old Business

- **Mattie from Vista Tree Care will attend the meeting in Nov.**
- **Jill discussed the Theresa Wood memo concerning the VSH cemetery update. Jill will check with the Historical Society on the contents of the memo and how they might be able to help, if any. Jill will report back at our Nov meeting**
- **Barbara brought up the need to put up Loomis Hill location sign. Barbara will connect with owners and the need for them to attend a meeting and get their input about the signage.**

5. New Business - Training

- **John gave the committee an overview training on the process of working with people who are interested in purchasing cemetery lots, etc. Committee members need to know what administrative functions John has been doing so we can jump in and help with those functions when John is absent.**
- **John will develop an informational booklet for the committee to use.**

Next meeting Nov 1, 2023

Respectfully submitted, Barbara Walton