

# Waterbury Cemetery Commissioners

## Meeting Notes

January 6, 2021

Present: Jack Carter, Barbara Walton, John Woodruff, Jan Gendreau and Jill Chase

Guests: Barbara McGregor, Regional Parks Operations Specialist, Dept. of Forests, Parks and Recreation

Minutes of November 11, 2020 – reviewed and approved.

### Items Discussed, Old Business:

#### 1. Little River Cemeteries – Restoration (Ricker Cemetery) Update

Restoration photos taken by Barbara McGregor are of the Ricker Cemetery (Ricker/Burleigh family) and the Upper Cemetery (Cole/Wade/Town lots). Barbara McGregor mentioned that Woody repaired several of the headstones and cleaned most of the stones. Much improved. VOCA grant for \$500.00 has been awarded and John will work with Michelle to process the VOCA check. The additional money needed for completion of the cemetery fence approx. \$500.00 will be picked up by Forests, Parks and Recreation. The total cost of the fence will be about \$1,000.00. Barbara also suggested that we plan on a visit to these cemeteries in the spring.

#### 2. Sexton's Report – John Woodruff

21 Burials (14 Maple Street & 7 Hope) and one person has been placed in vault waiting for burial. Current Rates: Single lots – \$600.00; grave openings \$950.00; and vault \$300.00. After discussion: **Committee agreed to increase all current rates by \$25.00.**

#### 3. Hope Cemetery Tree Maintenance – Suggestions of cutting the Box Elders and pruning the large Maple tree were made. John will check with Bill Woodruff about getting bids for cutting down trees and overgrowth in Hope and Maple Street cemeteries. John will also talk with Darrell about spring cleanup (removing leaves). Discussed closing roads to vehicles during winter due to headstones being damaged. Suggestions of barriers that could be considered but a decision was not made at this time.

#### 4. Budget Update

Reviewed the budget report distributed by John. Outstanding questions still remain about revenue and deficit. John will talk with Bill Shepeluk about the concerns. Report back at our next meeting or have Bill come to meeting.

#### 5. Miscellaneous Information

- Adams Court – additional work has been done.
- Reclaim Johnson Cemetery – committee will research and evaluate the extent of when committee does a spring tour to inventory cemeteries for work needing to be done.
- Jan asked if we could send a message to “if you grew up in Waterbury” face book page inviting folks to help with clean up in April. **JILL** will take care of posting when the time comes-maybe March so they can get it on their calendars?
- Discussed the planting of trees along Winooski St (w/grant money). Since Jack is on the tree committee John suggested that Jack represent the cemetery and if we had opinions about what to plant to talk with Jack.

**Assignments to be reported on for the Feb meeting**

**John's Assignments:**

**will talk** with Michelle about processing the VOCA check;  
**will talk** with Bill Shepeluk about the budget concerns;  
**will talk** with Bill Woodruff (bidders for cutting trees and spring cleanup);  
**will talk** with Darrell about spring cleaning (removing leaves). Oak leaves and branches/twigs can no longer be blown over the wall onto Stagecoach Inn property; and  
**will talk** with Administration about having another Zoom meeting in Feb.

**Next Meeting: Wednesday, Feb 3, 2021 4:00 pm via Zoom**

Respectfully submitted,  
Barbara Walton