

**Waterbury Cemetery Commission**  
**Location: Hope Cemetery**  
**June 2, 2020 Meeting Notes**

Present: Jack Carter, Barbara Walton, John Woodruff, Jan Gendreau and Jill Chase

Minutes of February 4<sup>th</sup> and May 5<sup>th</sup> meetings were approved.

**Items Discussed**

**Action Items Update of the May 5<sup>th</sup> Meeting:**

1. Barb Update – Contacted David Graves and he has agreed to helping out (weedwacking) in the Loomis Hill Cemetery.
2. John Updates – Contacted Bill Woodruff about stump removal. Due to reduction in Town staff not sure when it will be done. However, suggestion was made at today’s meeting that maybe the contractor, McDonalds, working on the Town roads would remove stumps. John will contact the contractor, McDonalds, about the stump removal.

Hobart Lot GCB (Matt Calcagni) contractor will reposition, as it once was, the granite border, excavate and fill in with soil and stone and straighten smaller stones for approximately \$6500.00(15% can be added cost if additional work needs to be done). A suggestion was made that John check with Matt about taking extra soil from Hobart lot and fill in area where Potter cut down some trees which is across from the lot. A motion was made and approved by the Cemetery Commission of the funding of GCB project.

Little River Cemeteries Grant Work approved for \$4,500.00. John will contact Woody about the completion of the work.

3. Jan Update - Contacted Jane Willard about the corrections program to provide community service. The following is an email in response to whether corrections provides community service:

Hi Carol,

I just received a call from Jan Gendreau who is a Cemetery Commissioner in Waterbury. The commissioners are doing a wonderful job with cleaning up at Hope Cemetery in the center of the village but are now wanting volunteer help. She would be able to show a volunteer what needs to happen and could sign off on the service sheet - it is a nonprofit. It is probably wise to wait until May 15th when the Gov will be lifting some restrictions for outside workers. A 6' social distancing requirement could be easily accommodated. I am certain that this would be a respectful and meaningful community service experience. Jan may be reached at 244-5029. or by using the e-mail address above.

Thanks,  
Jane Willard

4. Jack’s Update

Janes Lot Landscaping (Town will not be paying for this). Jack will be sending a letter to VT Historical Society and the Roundabout about inserting the opportunity for individuals to donate to the cost (\$600.00) of the landscaping project.

Tree Committee Discussed the planting of an oak tree and flowering crab trees in Hope cemetery. Cemetery Commission wondered if the Tree Committee would change the plantings from the end of Winooski Street (Canopy Caring Grant) and move them up the street and be planted along the long stretch of Winooski Street. Jack will send a letter to the Tree Committee to consider the moving of trees to the new location.

## **New Business**

1. Financial Report - John reported that revenue from opening graves is way down. Due to cremations and many were buried in other locations
2. Updating the Cemetery Book digitally or insert printed pages into the book  
John stated that all buried information has been updated in master cemetery book in the vault; additional new buried information would need to be updated. Suggestions from the members of updating books would be adding a supplement to the master book in vault and any books that are held by members. Several members felt a digital approach to updating and allowing people to access cemetery information on the Town web site. John will talk with Bill Shepluk about hiring a person to update information or develop an excel spreadsheet that can be used to update and be viewed online.
3. Maple Street Flagpole - John will check with David Dow of the Legion about the moving, set up and centering the flagpole. Cost of pole is shared by the Town, American Legion, Sons of the American Legion and the VFW.
4. Green Up Day – Thanks Jan, Jill and Jack for doing clean-up activities in Hope Cemetery.

## **ACTION ITEMS**

**ACTION: John check with Matt about taking extra soil from Hobart lot**

**ACTION: John will contact the contractor, McDonalds, about the stump removal**

**ACTION: John will connect with Bill Woodruff about stump removal and take away**

**ACTION: John will contact Woody about the completion of the work for The Little River Cemetery project**

**ACTION: Jack will send a letter to the Tree Committee requesting the moving of trees to the new location**

**ACTION: Jack will be sending a letter to VT Historical Society and the Roundabout about the Janes Landscaping project and asking for donations toward the cost.**

**ACTION: John will talk with Bill Shepluk about hiring a person to update information or develop an excel spreadsheet that can be used to update and viewed online**

**ACTION: John will check with David Dow of the Legion concerning the moving and centering of the flagpole in Maple Street Cemetery**

**Meeting adjourned at 5:30 pm**

**Next Meeting: July 8, 2:20, Hope Cemetery, 4pm**