

**Waterbury Cemetery Commission
Steele Community Room, Town Offices
January 7, 2020, Meeting Notes**

Present: Jack Carter, Betty Jones, Barbara Walton, John Woodruff, Jan Gendreau and Bill Shepeluk
Guest: David Graves, resident of Waterbury Center

Minutes of December 3, 2019 meeting were approved.

Budget Discussion with Town Manager, Bill Shepeluk and Items to be included in the upcoming 2020 budget

Financial reports were passed out and reviewed. Committee discussed with Bill and voted to have the following items to be added to the 2020. The items are:

1. Maple Street Cemetery remaining roads to be completed.
2. VFW share of a flag pole (Maple Street) replacement \$400.00.
3. Hope Cemetery hedge removal.
Comment: John has talked with John Farr, Sr and John Farr, Jr about removal and the money for removal is in the tree budget
4. Ongoing cleaning of stones in all cemeteries.
Comment: John will be checking in with both Woody and Matt to have them increase cleaning and restoration of stones.
5. Removal of chain link fence (Maple Street Cemetery) and replace with a black aluminum fence similar to Hope's fence.
Comment: Committee felt that this would be a good time to consider removing the fence and place with a black aluminum fence and place it 5 feet more into the cemetery
6. Ainsworth Associates to do cutting and weed whacking in Hope, Maple Street, Loomis Hill and Route 100 cemeteries.
7. Update Cemetery Book completed in 2000. Twenty years of information of burials needs to be added. Also consider hiring an individual to collect information and develop an online data base that would be accessible to the public through the Town's Web page.
Comment: John has agreed to gather the burial information for the last 20 years (approximately 600 individuals). Additional individuals may be hired to enter data and insert into the Cemetery Book.
8. Placement of Sinclair headstone in the Loomis Hill Cemetery. Costs will basically be for the writing content on the stone.
9. The benches in Hope Cemetery need to be added into the 2020 budget. Placement of benches would be near the fountains that have recently been filled and planted with annuals, etc.

The budget for 2020 of 76,300 was voted upon and approved.

Citizen David Graves Expressed Concern about Snow Mobiles in the Maple Street Cemetery

David reported that he had seen and heard snowmobiles in the open field area of the cemetery and expressed concern that machines should not be there. Committee also agreed and reported that the bylaws specifically say no ATVs or snowmobiles. John will talk with the individuals that have been seen in the cemetery and relay to them that machines are not allowed in the cemetery.

Jack Carter handed out the Draft 2020 Town Report for the Cemetery Commission Board. Please review and get back to Jack ASAP.

Additional Committee Assignments and items for discussion at the Feb meeting:

1. John will check into costs, etc. for posts and signage for cemeteries for the next meeting.
2. John will also meet again with the Hores and discuss whether they would consider removing No Trespassing signs which prevents people from using the Right of Way to Loomis Hill; and
3. Barb will check to see if there are directions to cemeteries on the town web pages;

Meeting adjoined at 5:30PM.

Next Meeting: February 4, 2020 – 4PM; Steele Room, Town Offices

Respectfully submitted, Barbara Walton