

Waterbury Cemetery Commission

May 3, 2016 meeting

Steele Community Room – 4:00 PM

Present: John Woodruff, Ed Brown, Barbara Walton, Jack Carter

Bill Shepeluk

Minutes of April 5th meeting – approved.

Hope Cemetery – The MOU between the Association and the Town has been signed by Bill Morse and Eugene Corliss for the Association and the Select Board. There was a motion passed by the SB regarding wording of amount funds (absent) to be transferred. Commissioners signed the MOU with the same stipulation. Bill Morse is working on transferring the funds to the Town. TDBank holds the funds. Final investment amount is still to be determined. All remaining records regarding the cemetery should be turned over to the Town. John received a lot map from Grenier Engineering. Sam Parks has some records. There was discussion about needs of the cemetery maintenance and perhaps some of the funds could be used for that. We should develop a five year plan. Mowing will continue with Darrell Draper/Grasschoppers. Town responsible for paying invoices at approximately \$1,100./ month. Barbara and Jack will continue to inventory the condition of the gravestones.

Cemetery Superintendent – With the resignation of Chad Ummel it was decided that John would be in charge of administrative duties for all cemeteries. After discussing how to pay him for his time, Barbara made a motion in the amount of \$300./ month for a total of \$3,600./year. The motion was seconded and passed by all present. John recused himself. John will keep a log of work done. Bob Butler has some of Chad's records.

Equipment – The equipment line item in our budget of \$5,000 was discussed. Bill S. suggested that this line item should be transferred to the Town Highway Equipment Capital Improvement Fund since cemetery equipment (mowers, etc.) will be used by the highway department also.

Other Business – Barbara will meet with VOCA person about damaged gravestones in Hope. John will contact stone restoration company. Barbara wants to make sure Loomis Hill Cemetery will be maintained by cutting grass at least twice a year.

Meeting adjourned at 5:15 PM. Next meeting – June 7th at 4:00 PM

Respectfully submitted,

Jack Carter