

Waterbury Cemetery Commission

July 1, 2014 meeting minutes

Present: John Woodruff, Ed Brown, Betty Jones, Barbara Walton, Jack Carter

Bill Shepeluk, Municipal Manager

Open Meeting Law As of July 1 the State requires that meetings held by elected official follow certain rules;

- An agenda should be drafted and posted five days prior to the meeting. The posting will be at Municipal Office, Library, both post offices and online.
- The meeting should be set with date, time and place.
- The minutes should be posted five days after the meeting.
- #1 item at the meeting should be the adoption of the agenda.
- On the agenda items to be discussed plus other business.
- Members should send items to the Chair at least five days before the meeting.

Distribution of CDs.

Bill has gone to TDBank and spoken with them about the Waterbury Center Cemetery Associations assets being held there. He passed a letter around for approval to withdraw 6 CDs and deposit the amount in the Town investment fund under Cemetery account. The total amount is \$101,769.00. Motion was made by John and seconded by Barb to transfer the amount to the Town. All approved.

Loomis Hill Right of Way

Discussion about how to proceed with the issue of the 3 foot right of way. John to talk with the Howsmans and the Hoares in order to help resolve the issue.

Maple Street Cemetery

John discussed some ideas he has regarding plans for single lots. It was agreed to meet at the cemetery to discuss the ideas.

Old Center Cemetery

Ed reported he has looked into the idea of a shed to store mower and tools. This will be discussed further at the next meeting.

Hope Cemetery.

Jack will pursue a work crew for cleanup. There has been interest expressed by volunteers to help.

Meeting adjourned at 5pm. Next meeting August 5th, 4pm.

Respectfully submitted,

Jack Carter