

Board of Civil Authority Meeting Minutes
Thursday September 5th, 2019
Steele Community Room ~ 5:30pm

Present: Liz Schlegel Stevens, Robert Dostis, Jack Carter, Jane Foster, Linda Parks, Harry Shepard, John Bauer, Paul Blake and Carla Lawrence.

The meeting was called to order at 5:30pm.

The purpose of the meeting was to perform the biennial review of the Waterbury Voter Checklist. C. Lawrence distributed a list of those voters who she believes no longer reside in Waterbury and are eligible to be challenged. C. Lawrence explained that to challenge a voter means that a letter is sent stating that the BCA believes the voter has moved. L. Stevens emphasized that while challenged, if a voter comes to the polls, they are still eligible to vote.

The Board reviewed the list and expressed some hesitancy to challenge voters that registered to vote in 2016 or have not voted since 2016, given the three elections in 2020. R. Dostis made a motion to not challenge those voters on the list that registered to vote in 2016 but did not vote in November of 2016. The motion was seconded by J. Bauer and passed unanimously. H. Shepard made a motion to not challenge those voters that voted in 2016 but have not voted since. The motion was seconded by L. Parks. It was decided these voters could be revisited during the 2021 biennial review. The motion passed unanimously. The remainder of the voters on the list will be sent challenge letters.

The 2020 Election cycle was discussed. Given Town Meeting and the Presidential Primary in March, the State Primary in August and the General Election on November it will be a very busy year. C. Lawrence explained some changes in legislation that will streamline the election process. One of these changes includes being able to feed absentee ballots through the tabulator the evening before Town Meeting day. There are certain statutes that must be followed including warning the meeting and posting it in the newspaper of record. The Board concurred that this would be helpful. C. Lawrence will provide the Board training on the checklist and tabulator at the next meeting.

The next meeting of the BCA will most likely be held in early February. Timing of the meeting was discussed and it was decided that 6:00pm is a good meeting time.

There being no further business, the meeting adjourned at 6:00pm.

Respectfully submitted,

Carla Lawrence, Town Clerk