

Board of Civil Authority Meeting Minutes
Thursday February 21st, 2018
Steele Community Room ~ 6:30pm

Present: Liz Schlegel Stevens, Robert Dostis, Jack Carter, Jane Foster, Katrina VanTyne, Kathi Grace, Linda Parks, Harry Shepard, and Carla Lawrence.

The meeting was called to order at 6:30pm and member of the Board introduced themselves.

C. Lawrence asked for nominations for Board Chair. R. Dostis nominated L. Schlegel Stevens, with a second by L. Parks. There being no other nominations, the Board voted in favor of L. Schlegel Stevens as Chair for the ensuing year.

C. Lawrence asked for nominations for Vice Chair. R. Dostis nominated J. Carter, with a second by K. Grace. There being no other nominations, the Board voted in favor of J. Carter as Vice Chair for the ensuing year.

L. Schlegel Stevens reviewed the Board of Civil Authority Rules of Conduct, which had previously been distributed to the Board. K. Grace made a motion to adopt the Rules of Conduct for the ensuing year. The motion was seconded by K. VanTyne and passed unanimously.

A discussion was held with regard to Town Meeting, focusing primarily on the process and BCA member's responsibilities. The poll worker schedule was completed, including designating four BCA members to travel to Harwood to comingle and count the HUUSD budget ballot.

Under 'Other Business', a discussion was held regarding the JP's authorization to perform marriage ceremonies.

There being no further business, the meeting adjourned at 7:15pm.

Respectfully submitted,

Carla Lawrence, Town Clerk