

Waterbury Board of Civil Authority
August 21, 2014
28 North Main Street ~ Steele Community Room

Present: Liz Schlegel Stevens, Polly Sabin, Jack Carter, A. James Walton, L. Parks and Carla Lawrence.

The meeting was called to order at 5:00pm.

ELECT CHAIR AND VICE CHAIR FOR THE YEAR

P. Sabin made a motion to nominate Liz Schlegel as BCA Chair. The nomination was seconded by J. Walton. There being no further nominations, Liz Schlegel was elected Chair of the BCA for the ensuing year.

J. Walton made a motion to nominate Jack Carter as Vice Chair. The nomination was seconded by L. Parks. There being no further nominations, Jack Carter was elected Vice Chair of the BCA for the ensuing year.

ADOPT BCA RULES OF PROCEDURE

J. Walton proposed some changes to section 10(K) of the BCA Rules of Procedure which relate to inspection team site visits. He stated there are currently no provisions to temporarily adjourn to allow the homeowner to supply additional documentation. L. Schlegel stated it is worth a conversation with the Secretary of State's office. J. Walton and L. Schlegel will explore what resources or advice the Secretary of State's office has to offer.

J. Walton made a motion to approve the BCA Rules of Procedure as presented. The motion was seconded by J. Carter and passed unanimously.

TOWN MEETING ON MARCH 7TH

C. Lawrence stated that Town Meeting is on Tuesday March 7th. She reviewed the ballots and counting procedures for each. L. Schlegel, J. Carter, M. Howes and L. Parks will go to Harwood Union High School that evening to help count the Harwood Unified Union School District budget ballot.

VILLAGE MEETING ON MARCH 8TH

C. Lawrence stated that Village Meeting is on Wednesday March 8th, and that she will need the help of Village JP's that evening.

There being no further business, the meeting was adjourned at 5:35pm.

Respectfully submitted,

Carla Lawrence
Town Clerk