

Long Term Community Recovery (LTCR) Steering Committee Meeting  
Monday, 8/5/2013 - 5:30 pm  
Minutes

Present: B. Farr, R. Ellis, M. Luce, C. Miller, M. Monley, S. Lotspeich, N. Howell, F. Hurley, E. Loomis

The meeting began at 5:30pm and at 5:35pm N. Howell made a motion to approve the minutes from 7/1/13 as amended. This motion was seconded by M. Monley and passed unanimously.

The next LTCR meeting will be held on Tuesday September 3 at 5:30pm in Steele's Block.

Rebecca Ellis estimates that about half of the 22 LTCR projects are off the ground; champions are working on about one quarter of the projects; and one quarter of the LTCR projects are inactive or are making progress elsewhere (as part of the champion's work, for instance). Tripp Muldrow and Team's fall work is in progress.

The LTCR Steering Committee is scheduled to wind down in December. Meetings will be held in September, October, and November, with the possibility of having a December meeting. Lauren Oates, the second VISTA, will start the day after Labor Day (Tuesday, September 3<sup>rd</sup>).

Eva Loomis' VISTA position will wrap up at the end of August. She will be hired on as a town employee from October to mid-December. In addition to continuing to work on LTCR-related projects, a specific project she is tasked with is enrolling the town in the National Flood Insurance Program's Community Rating System program. The CRS is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements in exchange for discounted flood insurance premium rates for home and property owners.

The location of the Municipal Civic Building documents has been moved on [waterburyvt.com](http://www.waterburyvt.com). They can be found at <http://www.waterburyvt.com/municipal-civic-building-project/archive/> or by going to the Municipal Civic Building Project tab and clicking on the "archived information" link on the page.

When the LTCR Steering Committee was first formed, a space was given for the Revitalizing Waterbury (RW) Executive Director. At the time, this person was Jeanne Kirby. Fauna Hurley, RW's present ED, is now an ex officio member of the LTCR Steering Committee. One RW representative will always be in attendance at the Steering Committee meetings.

Fauna spoke about Tripp Muldrow and Team's upcoming visit next week. On Wednesday, there will be an economic development stakeholders meeting at 2:30pm; a municipality stakeholders meeting at 3:30pm; and a community forum at 5pm, all at St. Leo's Hall. The goal is to develop a master plan (complete with wayfinding, façade improvements, streetscape suggestions, etc.). On Thursday, Tripp will meet one-on-one with individuals along Main St. On Friday, there will be a bring-your-own-lunch meeting at 1pm at the Legion where Tripp and Team will be presenting their preliminary findings. Fauna will check with Tripp to see if he can record Friday's presentation so it can be posted on RW's website afterwards.

Barbara Farr gave an update on the Economic Development Administration (EDA) grant that her position is funded through. Steve Lotspeich originally applied for the EDA funding and he presented the position as a two-year project. When he was awarded the grant, it turned out to be for 18 months instead and began at the end of September 2012. Barb started her work in Waterbury in January of 2013, so a few months were already lost. Steve has been unsuccessful in his request for a 14-month contract with a no-cost time extension to extend the grant to 18 months. A written request has been submitted and Barb has contacted Congressman Welch's office to see if we can get the support of the congressional delegation. Unfortunately, the EDA is the toughest federal organization to work with, and we need to be prepared for the option of not hearing back from them. Keeping this in mind, at some point we may need to make a decision if we accelerate the rate at which Barb is working. Currently, Barb's position would be done in 14 months (at the end of February) if we don't hear back from the EDA.

Lucinda Newman was hired by Mary Niebling and Central Vermont Community Action Council Lucinda as the Business Case Manager for Waterbury and the Mad River Valley. Lucinda has been having trouble marketing her services to businesses affected by flooding. A meeting will be set up with Mary and Lucinda to find out how to more effectively market her services in Waterbury and the Mad River Valley. Fauna and Barb will try to attend this meeting, too. (Fauna hasn't met Lucinda yet and their work has the potential to overlap). Darren Winham is likely looking at a different slice of businesses.

Eva created a document with updates on the LTCR projects, which she'll send out to the LTCR Steering Committee for review. This document and some of the very active LTCR projects were discussed.

A group of folks involved in RW have met with Dan of the "We Dig Barre" project in Barre to discuss their road reconstruction project. Dan stresses the importance of keeping your eye on the prize, and reminding the town that even though the road reconstruction project will make the town a mess for a period of time, the result will be well worth it. His tips will be very helpful as Waterbury gears up for its Main Street Reconstruction project.

An update on the new potential needs meeting that was held a few weeks ago was given. After the July 4<sup>th</sup> flooding, a request from a homeowner was made to the town and the Good Neighbor Fund (GNF) to help repair a propane tank and its pad. Peter Plagge's Waterbury Congregational Church's fund was able to assist this individual. RW will not keep a line item open in its bank account for ReBuild Waterbury (RBW). The GNF helps with heating assistance in the winter. The Caulkins fund will be moved over into the GNF. Another option is to hold a fundraising event for the GNF, and having reps from RBW talk with the GNF board. Margaret wonders if the community has a stake in helping the GNF fundraise. She says that she had never heard of the fund until RW fundraised for them, and there are probably plenty of people have not heard of the GNF that would be willing to donate to it. More money could potentially be raised at Town Meeting Day when line items arise. The outcome of the potential needs meeting is that the GNF is the best place to direct funds for smaller requests. RBW folks will be invited to the next GNF board meeting that Peter Plagge hosts. Vermont 2-1-1 is another available reference. 211 is the number you dial to find out about hundreds of important community resources, like emergency food and shelter, disability services, counseling, senior services, healthcare, child care, drug and alcohol

programs, legal assistance, transportation needs, educational and volunteer opportunities, and much more.

Natalie Howell gave an update on 51 South Main St. The Trustees are looking to take a new active look at the property. Natalie is making calls to get a professional commercial appraisal done on the property, though October may be the soonest this can take place. Margaret suggests contacting Alice Durkin, who was a commercial loan officer, for a quicker contact. The Trustees are also considering qualifying some people who have been interested in 51 South Main St and will speak with Darren Winham regarding what a Request For Proposals for this building might look like. Natalie reminds the group that the decision will ultimately be up to the Village voters. The Trustees are also thinking about Police Department inclusion in the Municipal Civic Building and stresses that the priorities haven't changed for the Trustees; they still want to be housed with the other municipal functions.

It may be possible to request a \$5,000 Community Development Block Grant – Disaster Recovery planning grant to study 51 South Main. This building is also an alternative site for the Municipal Building Committee to look at. Barb will follow up with Ann Kroll on leftover CDBG-DR funds. She will also inquire about LMI benefit.

Carol gave an update on a project she's been working on to create a survey of what people in Waterbury want as a next step regarding the Municipal Civic Building. Carol has extensive experience in survey work and is working to develop a plan for how a survey could be laid out and presented to the Municipal Building Committee. Carol (and others) want to find out what the community thinks, and she is working on ways to get the best community input.

Monica Callan is pursuing possibilities for Across Roads Center for the Arts with the United Methodist Church. It was suggested that Monica get together with a pro bono lawyer to put together a draft lease for the church trustees to look at to get an idea of what a partnership may look like. Monica has also signed up for a Vermont Preservation Trust workshop on a topic related to the colocation of sacred spaces and performance spaces in September.

MK Monley has secured funding for the Lantern Parade again through a family foundation that wishes to remain anonymous. She would like to explore funding through the National Endowment for the Arts also.

There being no further business, the meeting was adjourned at 6:36pm.

Respectfully submitted,

Eva Loomis, VISTA

Approved on: 9/3/13

Upcoming Meetings:

- Economic Development Stakeholders meeting w/ RW & Tripp re: Master Plan: Wed. 7/7, 2:30pm @ St. Leo's Hall
- Municipality Stakeholders meeting w/ RW & Tripp re: Master Plan: Wed. 8/7, 3:30pm @ St. Leo's Hall
- Citizen & Stakeholder Input Forum w/ Tripp re: Master Plan: Wednesday 8/7, 5pm @ St. Leo's Hall
- Preliminary Findings & Recommendations w/ Tripp re: Master Plan: Friday 8/9, 1pm, American Legion
- Municipal Building Committee: Monday 8/12, 7pm @ Fire Station
- Select Board: Monday 8/19, 7pm @ Fire Station
- Municipal Building Committee: Monday, 8/26, 7pm @ Fire Station