

**Waterbury Community Development Committee
Minutes of November 16, 2005**

Present: Carol O'Neill, Chairperson, Missy Parks, Mary Miller, Steve VanEsen, Ted Schultheis Mildred Badger, Bill Shepuluk and Steve Lopsteich.

Absent: Ken Feld

The meeting began at 7:45 am.

The Committee discussed how WCDC could support the Downtown Designation Committee, as WCDC is waiting to hear if Waterbury has been chosen for a Community Visit by The Vermont Council on Rural Development. If Waterbury is chosen for a Community Visit, all of the Committee's efforts must be devoted to this Visit. The Committee decided that WCDC will lend as much support as is can to Downtown Designation, but their primary efforts will be focused on the Community Visit if Waterbury is chosen for a site visit.

Missy presented the Committee with a detailed summary of the 2005 website activity and website goals for 2006. Missy listed web site averages, most viewed pages, where do site visitors come from, feedback, costs and maintenance and the 2006 estimated costs and maintenance as well as opportunities going forward for 2006. We were also presented with a detailed listing of web statistics.

The budget was discussed and Milly will develop the final draft of the 2006 budget for the December meeting. The final day for payment of WCDC invoices is December 15th. Any invoices received after that date will be paid in 2006.

The Committee discussed the presentation of the 2006 budget to the Trustees. Also discussed was Committee's 2005 activity to the Town for insertion in the Town Report. Carol said she would get the information and e-mail it to us to review.

There being no more business to come before us, the meeting adjourned at 9:15 am.

Respectfully submitted,

/s/ Mildred Badger

Mildred Badger, Secretary