

**Waterbury Community Development Committee  
Minutes of the September 12, 2007 Meeting**

Present: Ted Schultheis, Gary Griswold, Larry Noles and Mildred Badger

Absent: Mary Miller, Ken Feld, Carol O'Neill and Steve VanEsen

The meeting was called to order at 6:00 pm.

Ted Schultheis made a motion to approve the Minutes of the July 11, 2007 meeting. The motion was seconded by Gary Griswold with no discussion. The Minutes were approved by the Committee.

The Committee discussed the RW/WDP meeting of October 4, 2007, as WCDC is providing food for the event in support of RW/WDP. It was brought to the Committee's attention that Ms. Sam Matthews was invited to the WDP meeting and discussed the need for Ms. Matthews to return to Waterbury within a two week period to speak at WCDC's meeting of October 26th. The Committee felt many of the same topics would be discussed at the October 26th meeting and the 26th was Halloween week-end. WCDC decided to postpone the meeting of October 26th. On a motion by Ted Schultheis and seconded by Larry Noles, the Committee elected to postpone the October 26th meeting and re-schedule for the last week in November, the date and time to be set at next month's WCDC meeting. Gary Griswold suggested the event be entitled a 'pre-holiday mixer'. The Committee agreed. Milly will contact Carol to let her know the Committee's decision.

The Committee discussed the Business Letter to be sent to the businesses listed on the Waterburyvt.com website and its progress. Since no one had any knowledge of the process, Milly will contact Missy and Ken for further details.

The WCDC Resolution was distributed to the Committee members for their review. The format of the Resolution was changed to be more 'reader friendly' and Milly suggested WCDC discuss the new format at our next meeting.

The Job Description for the Web-Manager was reviewed and Gary Griswold asked to be emailed a copy, as he knew a few people that may be interested in the position. Milly will email a copy to Gary.

With no other business to come before the Committee, the meeting adjourned at 6:40 pm.

Sincerely,

Mildred Badger, Secretary  
WCDC