

**Waterbury Community Development Committee
Combined Minutes of 9/8/04 and 9/27/04**

Present: Carol O'Neill, Chairperson, Missy Parks, Ted Schultheis, Mary Miller,
Ken Feld and Milly Badger

Absent: George Woodard, Steve VanEsen and Mary O'Leary (LOA)

The Committee discussed the new 'Waterbury Logo' and developing the Waterbury web site. The Committee decided to meet with Bill Shepeluk and Steve Lotspeich instead of pursuing a joint meeting, given merger priorities with the municipal boards right now. The goal is to adopt the logo for use on the Waterbury web site and secure authorization to spend budgeted money to rework the web site using input from citizens and Steve, as well as to hire a web developer to fill in for Michele, who is moving out of State. The web redesign project and quotes from the vendors already exist. Missy Parks has been the primary contact on the project, working with Steve and Michele.

Carol stated that George W. is busy with the new film he is shooting and will not be able to attend any meetings in the near future. Carol will also contact Mary O'Leary and ask her to attend the WCDC meetings.

The Chair discussed the Railroad Station renovations and the need for WCDC to write a letter supporting the project. The Chair also stated that WCDC would be asked to fund a portion of the Railroad Station renovations with a possible 30-year lease to Waterbury.

Carol then spoke about the Loan Documentation Process the Committee is working on. Missy thought we should devote either a Saturday or a Sunday to complete the document. Missy thought the Committee would need about 4 hours to complete the process. Draft notes of work done to date were sent in an earlier e-mail.

The Chair discussed how WCDC was not contacted requesting funds for the Ice Center and WCDC was not contacted when the Village or Waterbury was considering a bid on the Gateway Motel. The Chair stated that WCDC is contacted only for small loans and the larger loan requests are processed entirely by the Village of Waterbury Trustees. The Chair thought the Village should delineate the responsibility to the WCDC Committee. Mention was made about the ownership of WCDC's budget.

Mary Miller discussed holding a Seminar for Waterbury Businesses and how WCDC could help with the planning.

Mary Miller talked about the Beautification Project Revitalizing Waterbury is developing. From the new bridge on Stowe Street to the bridge at the south end of town, the Revitalizing Waterbury Committee would get the local businesses to buy into the new project whereby the

Revitalizing Waterbury Committee would display pots of flowers at strategic spots in town and put up a 'Welcome to Waterbury Sign' at the south end of town.

Mary Miller made a motion to approve the minutes of the previous meeting. Ted Schultheis seconded the motion. There being no objections, the minutes were approved by the Committee.

Milly Badger was asked to send out a listing of meeting dates for the remainder of 2004 and will be included with these minutes.

The Town Manager was passing through the meeting room and Ken Feld asked if the loan funds had been disbursed to Ion Scientific yet. The Town Manager stated the funds had not yet been released pending an insurance policy from Ion Scientific. Ken also suggested that when the loan proceeds are released, WCDC should have a photo op with Ion and the Town. A photo op and press release would give WCDC visibility in the Town.

WCDC members discussed the need for an ongoing report format about outstanding loans. Missy will send out a draft that includes the information that had been discussed at a previous meeting.

Respectfully submitted,

/s/ Mildred Badger

Mildred Badger, Secretary