

Waterbury Community Development Committee
Minutes of April 12, 2006 Meeting

Present: Carol O'Neill, Chairperson, Steve VanEsen, Mary Miller, Mildred Badger,
Missy Parks and William Shepeluk, Town Manager

Absent: Ken Feld and Ted Schultheis

The Meeting began at 6:05 pm.

The Committee discussed the Basket Project and agreed to extend the deadline from the end of April to mid May. Steve stated we should contact all restaurants, banks, professionals and merchants in Waterbury. Missy asked about a policy for late comers and the Committee agreed to let late comers participate in the Project. The Committee reviewed and approved the letters WCDC would be sending out with a few corrections and amendments.

Carol mentioned that Missy Parks was appointed to the Merger Committee with a congratulations from the Committee.

Mary Miller was officially appointed as the WCDC representative to the Downtown Designation Committee.

Carol spoke about the loan process and the need for one person to shepard the application to the Trustees for approval. There was much discussion on how the loan application should be reviewed by the Committee before presentation to the Trustees for approval. The Committee decided to have one Committee Member be responsible for assisting/reviewing each loan application to bring the application to final review by the Committee.

The Town Manager explained the UDAG Funds account to the Committee and gave us the breakdown of the Fund balance. The UDAG Fund Analysis will be available at the end of each month for review by WCDC. Milly will contact the Town Manager to pick up the Fund Analysis before each monthly meeting.

On a motion by Milly Badger and seconded by Missy Parks, the Committee agreed to review our Charter to expand its scope for accepting CDBG loans.

As Mary Miller is the economic designee for Downtown Designation, the Committee discussed what that means to WCDC. We discussed the idea of working with the business community to see what their needs would be but Mary stated DD was waiting for the coordinator to be hired to get the process moving.

On a motion by Mary Miller and seconded by Missy Parks, the minutes of the March 8, 2006 Meeting were approved.

There being no more business to come before the Committee, the Meeting was adjourned at 7:00 pm.

Respectfully submitted,

/s/ Mildred Badger

Secretary, WCDC