

SELECT BOARD & TRUSTEE'S MEETING
MARCH 13, 2006
Municipal Office

Present: Tom Stevens, Bob Butler, Jack Carter, Michelle Baker & Rebecca Ellis, Select Board members; Everett Coffey, Village President; Lawrence Sayah & P. Howard Flanders, Trustees; William Shepeluk, Manager; Donna Centonze, Clerk; Tammi Cody, Revitalizing Waterbury & Waterbury Downtown Partnership; Laura Parette, President Revitalizing Waterbury; Steve Lotspeich, Planner and Anne Imhoff, Exit 10.

Everett Coffey called the Trustee's meeting to order at 7:00P.M. The clerk called the Select Board meeting to order at this time.

DOWNTOWN DESIGNATION:

There was a discussion on the concept of Downtown Designation and possibility of using local CDBG funds to facilitate the process, if a designation is sought. A Design Review District was discussed several years ago and now is presented with changes. The authority with the Select Board & Trustees overlaps. The Village will make the determination to move forward with the process. Tammi Cody gave presentation and discussed hiring a coordinator and seeking funds for this purpose. Ms. Cody's presentation included the Administrative Documents for WDP and Statutory Application Process for Downtown Designation. A job description for the partnership coordinator was included in the Administrative Documents.

A Downtown Designation would give tax credits for income producing properties. The goal is to retain the character of the historic district. The benefit to the community would be a higher ranking on CDBG grants and access more funds on construction material sales tax coming back to the Village.

William Shepeluk reviewed the finding sources from the CDBG Funds and the UDAG Block Grant. The planning process and hiring a coordinator is an eligible activity for CDBG funds. Revitalizing Waterbury is looking for approval to advertise for this position.

P. Howard Flanders made the motion to endorse the hiring of a coordinator for WDP and the Village will pay an amount for this purpose to be determined at a future date. Lawrence Sayah seconded the motion and all Trustees approved.

PRISON BEDS:

William Shepeluk updated the Boards on the "Prison Bed" Contract with the State and apportion the one-time payment to Waterbury. The original contract was apportioned 60/40 and that is how it is in the budget. The one time payment of \$15,000 has yet to be determined. No action was taken.

MERGER:

There was discussion on “Merger” and its process. The need for advertising for committee members was discussed. P. Howard Flanders made the motion to have interviews for Merger Committee candidates on April 3, 2006. Lawrence Sayah seconded the motion and motion carried.

FIRE STUDY COMMITTEE:

P. Howard Flanders updated the boards on the joint fire/police issues. The Trustee’s would like the Village station to be above the 100 year flood area and to have available space for a police station. It was hoped that the new Select Board would continue to support this criteria. The committee has looked at about 20 sites in the Village and 12+ in the Town and has rated these properties. Alec Tuscany will be getting more information to each board.

P. Howard Flanders made the motion to adjourn the Trustee’s meeting at 9:50P.M. Lawrence Sayah seconded the motion and motion carried.

Respectfully submitted

Approved at a meeting held_____

Everett W. Coffey, Village President

Lawrence Sayah

P. Howard Flanders