

SELECT BOARD & TRUSTEE'S MEETING
JANUARY 23, 2006
MUNICIPAL BUILDING

Present: Edward Steele, Select Board Chairman; Carol Miller, Tom Stevens, Bob Butler and Jack Carter, Select Board members; Everett Coffey, Village President; P. Howard Flanders and Lawrence Sayah, Trustees; William Shepeluk, Manager; Donna Centonze, Clerk; Anne Imhoff, Exit 10; Margaret Luce and David Cohen, Library Commissioners; Mary Kasamatu, Library Director; Wally Roberts, Ken Twitchell, Paul Willard and Nancy Klein, Senior Center.

Edward Steele called the Select Board meeting to order at 7:00PM. Everett Coffey called the Trustee's meeting to order at 7:00PM.

LIBRARY:

Margaret Luce, David Cohen and Mary Kasamatu were present to discuss the library budget. There were questions concerning hours for part-time and permanent staff. It was explained that the increases in salaries represented a step to increase, as proposed 3 years ago. There is one more year for this step program. The space at the seminary building is already being cleaned out. The library will use a closet for storage and there will be some tables and folding chairs left in the area. There were also concerns over the control of the Trust Funds. It was suggested that the manager take care of the investments. The library would like one more year to see how things go before making a change. The Amy Meyers Trust Fund was discussed (\$40,000). The library commissioners are working towards a new library. This will be the third attempt in 13 years. They have a five year plan with input from the community. Renovating or adding to existing library was not recommended. Since the land behind the library is BOR land (2.45 ac) a swap of land would be necessary if that were to be used for a new library. The Village has land near the Ice Center that could be swapped. The land value is \$60,000. The square footage of the new library space would be 9,600 sq. ft. There was discussion on proposal plans done by Northern Architects. Selling the old library building is up to the Select Board. The value is \$340,000. The next step that the commissioners would be taking would be to do fund raising.

SENIOR CENTER:

Wally Roberts presented the financial statement ending last Sept. Membership is going down and they would like to do a survey for pre-seniors to see what services and programs they would like. They have a grant request for \$30,000 to do survey. They Senior Center are requesting \$25,000. There were concerns about just how much more will the Senior Center be asking for in the future? Moretown increased their amount of support by \$200. Duxbury was asked for \$1,000 and gave \$500. The center has reduced their space and that will help the budget next year. There has been a drop in federal funds that has hurt the transportation issues. The rates for using the center were discussed. The goals of the center are to be self sufficient in a few years.

JOINT BUDGET ISSUES:

Budget items that concern both the Village and Town were discussed. The rent for the municipal building will be \$32,500. Public Safety for contracted hours will be 230 hours at \$35 per hour and \$2,000 for the 4th of July. The amount for contracted services will be \$9,000. The contract with the Village Fire Department will be \$44,000 and the Rescue Truck \$3,750.00 in debt service. Charges for calls on the interstate were discussed. The Public Works Director's pay was discussed. P. Howard Flanders presented analysis as to the hours spent with the Town & Village and the Water & Sewer Dept. The Water & Sewer Dept. is looking for \$15,475 from the Town and \$1,206 from the Village. There was much discussion on the percentage that the PWD works for the Town and how this should be handled in the future. It was suggested setting a base and coming to the Board for additional projects. Flanders would like to check on a quarterly basis and adjust things that may come up and have discussion and have an agreement. It was suggested to pay the W/S dept. \$3,750. for four years with no interest. The Town would be responsible for 30% of the PWD's salary and a plan in place for anything over that percent.

Edward Steel would like to have the snow plows removed from the pick-up trucks when they were not plowing. Everett Coffey asked if the Water & Sewer Dept needed 3 pick-up trucks. The Village Fire Dept. has a truck with 55,000 miles on it that could be used for the PWD. There were concerns that in a few years a new truck would be necessary. Since this is a Village issue it would be discussed further at a Trustee's meeting.

The Village Administrative Service Budget line item was discussed. The % the Town will pay for their salaries will be William Shepeluk-37.5%. Leeann Viens-50%. Lluana Wilder-67% and Pam Pratt 22.5%. and 30% non compensation. It was decided that a 3% would be given to employees. There will be an added long term care, disability and life insurance package for employee.

WOMEN'S CORRECTIONAL FACILITY:

William Shepeluk updated the Boards on the pending agreement with the facility. William Shepeluk will be contacting Commissioner Hofman.

BOR LAND:

P. Howard Flanders discussed the swapping of land in the back of the library (2.45ac) for some land near the Ice Center. The land behind the library could be potential fire station property with a 100 year lease subject to Trustee's approval. The voters would have to be asked to lease up to 3 acres to the Town. The Village would give 3 acres of the Ice Center land to BOR. The Trustee's will discuss this at their meeting.

The Trustees adjourned at 10:20PM

WATERBURY GRANGE REQUEST TAX EXEMPTION:

Carol Miller made the motion to put the request from the Waterbury Grange to be exempt from property taxes on the warning for Town Meeting. Tom Stevens seconded the motion and all approved.

LIQUOR LICENSES:

Jack Carter made the motion to approve liquor licenses for Sunflower Natural Foods, Crossroad Beverage, Scribner's Village Store and Arvads. Bob Butler seconded the motion and all approved.

TAX ANTICIPATION NOTE:

Tom Stevens made the motion to sign the Tax Anticipation note for \$1,077,000 with the Chittenden Bank as recommended by the manager. Carol Miller seconded the motion and all approved.

MINUTES JAN. 16, 2006:

There was a typo and it was corrected. Tom Stevens made the motion to approve the minutes as corrected. Bob Butler seconded the motion and all approved.

BUDGET:

William Shepeluk will have the budget for a special meeting on Monday Jan. 30, 2006. At that meeting the warning for the Annual Town Meeting will also be signed. Shepeluk explained that the debt management will be in a different format.

TIF:

William Shepeluk explained that TIF is a new bill before the legislature and Sue Minter would like Waterbury to be part of it as a means by which to fund capital infra structure. Tom Stevens made the motion to direct the chairman to contact Sue Minter in regards to the TIF bill and to have the Town of Waterbury be included in it. Bob Butler seconded the motion and all approved.

ORDERS:

Orders were signed.

The meeting was adjourned at 10:45pm.

Respectfully submitted

Approved at a meeting held on_____